



**VECTOR CONTROL JOINT POWERS AGENCY
BOARD OF DIRECTORS MEETING
AGENDA**

**Tuesday, November 9, 2021
10:00 a.m.**

This meeting will be held via Zoom.

To join the meeting, please follow the instructions below:

- Access via the following link:
<https://us02web.zoom.us/j/82379373908?pwd=U1UvVEJ2blorVWFJNzhOSzhPK1BpQT09>

Audio Only: If you do not have internet access, you may join by phone by using the following information:

- +1 669 900 6833 US
- Meeting ID: 823 7937 3908
- Passcode: 992730

All portions of this meeting will be conducted by teleconferencing in accordance with Government Code Section 54953.

Members of the public may observe and listen to the meeting telephonically. No physical location will be available from which members may observe the meeting and offer public comment. Public comments may be submitted in advance of the meeting by emailing Angela Scully at angela.scully@sedgwick.com. Alternatively, members of the public may offer spoken comments when public comment is requested, either at the beginning of the meeting as to non-agenda items, or regarding an agenda item at the time that item is considered.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation to participate in this meeting, please contact Angela Scully at (916) 244-1140 or angela.scully@sedgwick.com. Requests must be made as early as possible, and preferably at least one full business day before the start of the meeting.

Documents and materials relating to an open session agenda item that are provided to the VCJPA Board of Directors less than 72 hours prior to a regular meeting will be available for public inspection. Please contact Angela Scully at (916) 244-1140 or angela.scully@sedgwick.com.

-
- 1. CALL TO ORDER**
 - 2. INTRODUCTIONS**
 - 3. APPROVAL OF AGENDA AS POSTED (OR AMENDED)**

- Page**
- 4. PUBLIC COMMENTS** – This time is reserved for members of the public to address the Board of Directors relative to matters of the Vector Control Joint Powers Agency not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person and twenty minutes in total.
- 5. AUTHORIZATION TO MEET VIA TELECONFERENCE**
- 6** A. Authorization to Meet Via Teleconference Pursuant to Government Code Section 54953, Subdivision (e)(1)(C)
Recommendation: Consider finding, as a result of the COVID-19 emergency, meeting in person would present imminent risks to the health or safety of attendees, and the meeting should be held by teleconference as authorized by subdivision (e)(1)(C) of section 54953 of the Government Code.
- 7** **6. CONSENT CALENDAR**
 If a Board member would like to discuss any item listed, it may be pulled from the Consent Calendar.
- 8** *A. Minutes of the June 2, 2021, Board of Directors Meeting
- 19** *B. General Warrants from May 20, 2021, to October 26, 2021
- 20** *C. Liability Warrants from May 20, 2021, to October 26, 2021
- 21** *D. Treasurer’s Reports as of June 30, 2021, July 31, 2021, and August 31, 2021
- 109** *E. Investment Performance Review from Public Financial Management (PFM) for Third Quarter 2021
- 159** *F. Liability Claims Paid Listing for the Quarter Ended September 30, 2021
- 160** *G. Workers’ Compensation Claims Paid Listing for the Quarter Ended September 30, 2021
- 161** *H. Internal Financial Statements as of June 30, 2021
- 167** *I. CARMA E-Brief – June 3, 2021, June 28, 2021, and September 24, 2021 Board of Directors Meetings
- 170** *J. ERMA Summary of Action Items – June 8, 2021, and June 29, 2021 Board of Directors Meetings
- 173** *K. ERMA Loss Run as of September 30, 2021
- 174** *L. Memorandum from ERMA Regarding the 2021/22 Program Year
- 195** *M. LAWCX Summary of Action Items – June 1, 2021, Board of Directors Meeting and October 12, 2021, Executive Committee Meeting
- 199** *N. AIMS Workers’ Compensation Reports for May, June, July, and August 2021
- 203** *O. Managed Health Network (MHN) July 2020 - June 2021 Employee Assistance Program Utilization Report
- 215** *P. Endorsement Number 2 Amending the Pooled Liability Program Memorandum of Coverage
- 216** *Q. Endorsement Number 2 Amending the Pooled Workers’ Compensation Program Memorandum of Coverage

- 217 *R. Pooled Auto Physical Damage Program Annual Report for the Year Ended June 30, 2021
- 219 *S. Pooled Property Program Annual Report for the Year Ended June 30, 2021
- 221 *T. Safety and Risk Control Update – November 1, 2021
Recommendation: Approval of the Consent Calendar.

7. FINANCIAL MATTERS

- 225 *A. Draft Audited Financial Statements for the Fiscal Year Ended June 30, 2021, Prepared by Sampson, Sampson & Patterson, LLP
Recommendation: Staff recommends the Board of Directors receive and file the audited financial statements for the fiscal year ended June 30, 2021.

8. POOLED WORKERS' COMPENSATION PROGRAM

- 278 *A. Report by Claims Administrator (AIMS)
Recommendation: None – information only
- 280 *B. Report by Workers' Compensation Program Manager
Recommendation: None – information only
- 285 *C. Pooled Workers' Compensation Program Annual Report for the Year Ended June 30, 2021
Recommendation: The Executive Committee recommends the Board of Directors approve the Workers' Compensation Program Annual Report for the year ended June 30, 2021, distributing the entire amount of available equity to the member districts, and suspending the equity building plan for the Pooled Workers' Compensation Program.

9. POOLED LIABILITY PROGRAM

- A. Verbal Report by Litigation Manager
- 294 *B. Pooled Liability Program Annual Report for the Year Ended June 30, 2021
Recommendation: The Executive Committee recommends to the Board of Directors approval of the Pooled Liability Program Annual Report for the year ended June 30, 2021, retaining \$224,000 of the retrospective adjustment to the mid-layer pool per the VCJPA's equity building plan, and issuing the remaining available equity to the member districts.
- 303 C. Discussion Regarding Excess Liability Coverage
Recommendation: Staff recommends the Board of Directors discuss and provide direction to staff.

10. ADMINISTRATIVE MATTERS

- 305** A. Discussion Regarding Agreement with Sedgwick for Risk Management, Financial, Administrative, and Claims Handling Services Expiring June 30, 2022
Recommendation: The Executive Committee is recommending to the Board of Directors that authority to negotiate a renewal agreement with Sedgwick be delegated to a majority of the Executive Committee.
- 306** B. Appointment of Finance Manager/Assistant Treasurer
Recommendation: Staff recommends the Board appoint Jim Elledge as VCJPA's Finance Manager/Assistant Treasurer.
- 307** *C. Resolution No. 2021-01 Authorizing Investment of Monies in Local Agency Investment Fund (LAIF)
Recommendation: Staff recommends approval of Resolution No. 2021-01 Authorizing Investment of Monies in the Local Agency Investment Fund (LAIF).
- 310** *D. Resolution No. 2021-02 Establishing All Bank Accounts and Authorized Signatures
Recommendation: The Executive Committee recommends the Board of Directors approve Resolution No. 2021-02 Establishing All Bank Accounts and Authorized Signatures.
- 313** *E. Discussion Regarding the 2022 Annual Workshop Format and Training
Recommendation: Staff recommends the Board of Directors provide direction regarding the Annual Workshop.
- 316** F. Update on Group Benefits Program
Recommendation: None – information only.

11. LEGAL/CLAIMS MATTERS

- A. Closed Session

Pursuant to Government Code Section 54956.95(a), the Board of Directors will recess to closed session to discuss the following claims:

Liability:

- Rivero v. Orange County MVCD

Workers' Compensation:

- Medardo Puga vs. Kings MAD
- Jessica Pena vs. Greater Los Angeles County VCD
- Ross Hobson vs. Greater Los Angeles County VCD

- B. Report from Closed Session

Pursuant to Government Code Section 54957.1, the Board of Directors must report in open session any action, or lack thereof, taken in closed session.

12. CLOSING COMMENTS

This time is reserved for comments by Board members and/or staff and to identify matters for future Board business.

- A. Board
- B. Staff

13. ADJOURNMENT

NOTICES:

- The next regular VCJPA Executive Committee meeting is scheduled for Monday, January 10, 2022, via teleconference.
- The next regular VCJPA Board of Directors meeting is scheduled for Friday, February 18, 2022, in conjunction with the Annual Workshop, at The Dream Inn, Santa Cruz, CA (if conditions permit in-person meetings).
- CARMA will be holding an Annual Workshop and Board of Directors meeting on Thursday-Friday, January 6-7, 2022, at the DoubleTree Inn, American Canyon, CA. The VCJPA's representative to the CARMA Board is Gary Goodman, Sacramento-Yolo MVCD and the alternate is Tamara Davis, Marin-Sonoma MVCD.
- ERMA will be holding an Annual Workshop and Board meeting February 10-11, 2022, at the Dream Inn, Santa Cruz. The VCJPA's representative position on the ERMA Board is currently vacant and the alternate is Dr. Jamie Scott, Lake County VCD.
- The next LAWCX Board of Directors meeting will be held on Tuesday, June 7, 2022, 2021, with the location to be determined. The VCJPA's representative to the LAWCX Board is Wes Maffei, Napa County MAD, and the alternate is Andy Cox, Tehama County MVCD.

Mark your calendars!

The 34th VCJPA Annual Workshop will be held on
Thursday, February 17, 2022, at the Dream Inn Santa Cruz, CA.
Details will be forthcoming.