



**VECTOR CONTROL JOINT POWERS AGENCY
BOARD OF DIRECTORS MEETING
AGENDA**

**Wednesday, June 2, 2021
10:00 a.m.**

This meeting will be held using the Zoom platform.

To join the meeting, please follow the instructions below:

- Click on the following link: (For best results, use Google Chrome as your browser.)
- <https://us02web.zoom.us/j/89880354552?pwd=b3J3Skc5MHVra0JTUTdHWW5WZk5DUT09>
- Click on “**Join by browser**” or by the **Zoom Application**
- Click on “**Join meeting**”
- Call In using the number provided on your screen
- Enter the **Access code and Attendee ID** when prompted

Audio Only: If you do not have internet access, you may join by phone by using the following information:

- +1 (669) 900-6833 US Toll
- Access code: 898 8035 4552
- Passcode: 661461

This meeting will be conducted by teleconference in accordance with the State of California Executive Order N-29-20.

Members of the public may participate in the meeting via Zoom or may listen to the meeting telephonically. No physical location will be available from which members may observe the meeting and offer public comment. Public comments may be submitted in advance of the meeting by emailing Katie Achterberg at katie.achterberg@sedgwick.com no later than 5 p.m. on Tuesday, June 1, 2021. If a member of the public would like to address the Board during the meeting, the person may email Ms. Achterberg during the meeting and, if timely received, Ms. Achterberg will read or summarize the email to the directors.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation to participate in this meeting, please contact Katie Achterberg at (916) 290-4624 or katie.achterberg@sedgwick.com. Requests must be made as early as possible, and preferably at least one full business day before the start of the meeting.

Documents and materials relating to an open session agenda item that are provided to the VCJPA Board less than 72 hours prior to a regular meeting will be available for public inspection. Please contact Katie Achterberg at (916) 290-4624 or katie.achterberg@sedgwick.com.

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- 1. CALL TO ORDER**
- 2. INTRODUCTIONS/ROLL CALL**

3. APPROVAL OF AGENDA AS POSTED (OR AMENDED)

- 4. PUBLIC COMMENTS** – This time is reserved for members of the public to address the Board relative to matters of the Vector Control Joint Powers Agency not on the agenda. Members of the public may submit comments by email in advance of the meeting by emailing Katie Achterberg at katie.achterberg@sedgwick.com no later than 5 p.m. on Tuesday, June 1, 2021. If a member of the public would like to address the Board during the meeting, the person may email Ms. Achterberg during the meeting and, if timely received, Ms. Achterberg will read or summarize the email to the directors. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person and twenty minutes in total.

6 5. CONSENT CALENDAR

If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar.

- 7** *A. Minutes of the April 21, 2021, Board of Directors Meeting
- 15** *B. General Warrants from April 1, 2021 – May 19, 2021
- 16** *C. Liability Check Register from April 1, 2021 – May 19, 2021
- 17** *D. Treasurer’s Report at March 31, 2021
- 45** *E. Internal Financial Statements at March 31, 2021
- 48** *F. PFM Investment Performance Review for the Quarter Ended March 31, 2021
- 88** *G. Strategic Goals and Action Plan as of June 2021
- 91** *H. CARMA E-brief with Summary of Action Items from the April 7, 2021, Board of Directors Meeting
- 92** *I. ERMA Summary of Action Items from the April 27, 2021, Board of Directors Meeting
- 93** *J. ERMA Loss Run as of April 30, 2021
- 94** *K. LAWCX Summary of Action Items from the April 20, 2021, Executive Committee Meeting
- 96** *L. Pooled Auto Physical Damage Program Memorandum of Coverage for the 2021/22 Program Year
- 108** *M. Memorandum Regarding Alliant Crime Insurance Program, Alliant Deadly Weapon Response Program, Business Travel Accident Program, and Employee Assistance Program Renewals for 2021/22 Program Year
Recommendation: Approval of the Consent Calendar

6. POOLED PROPERTY PROGRAM

- 111** A. Discussion and Action Regarding Excess Property Coverage for the 2021/22 Program Year
Recommendation: Staff will make a recommendation to the Board at the meeting.
- 112** *B. Pooled Property Program Memorandum of Coverage for the 2021/22 Program Year
Recommendation: Staff recommends the Board of Directors adopt the Pooled Property Program Memorandum of Coverage for the 2021/22 program year.

- 7. POOLED LIABILITY PROGRAM**
- 119 A. Verbal Report by Will Portello, Litigation Manager
- 119 *B. Pooled Liability Program Memorandum of Coverage for the 2021/22 Program Year
Recommendation: Staff recommends the Board approve the Pooled Liability Program Memorandum of Coverage for the 2021/22 Program Year, with the removal of Oroville Mosquito Abatement District as a named covered party if formally dissolved by July 1, 2021.
- 142 C. Update Regarding 2021/22 California Affiliated Risk Management Authorities (CARMA) Renewal
Recommendation: None – Informational Only.
- 8. POOLED WORKERS' COMPENSATION PROGRAM**
- 143 *A. Report by Claims Administrator (AIMS)
Recommendation: None
- 145 *B. Report by Tammy Vitali, Workers' Compensation Program Manager
Recommendation: None
- 150 *C. Pooled Workers' Compensation Program Memorandum of Coverage for the 2021/22 Program Year
Recommendation: Staff recommends the Board approve the Pooled Workers' Compensation Program Memorandum of Coverage for the 2021/22 Program Year, with the removal of Oroville Mosquito Abatement District as a named covered party if formally dissolved by July 1, 2021.
- 9. SAFETY AND RISK CONTROL PROGRAM**
- 161 *A. Member Services Report of Safety and Risk Control Activities for the Period of July 1, 2020 – May 14, 2021
Recommendation: None - Information only.
- 10. FINANCIAL MATTERS**
- 165 *A. Consideration of the Proposed Operating Budget for the 2021/22 Program Year
Recommendation: Staff recommends the Board adopt the 2021/22 Program Year budget subject to any changes related to excess coverage premiums once finalized.
- 11. ADMINISTRATIVE MATTERS**
- 185 A. Proposed Board of Directors Meeting Dates for the 2021/22 Program Year
Recommendation: Staff recommends the Board approve the proposed meeting dates for the 2021/22 program year.
- 186 B. Discussion Regarding Holding 2022 Annual Workshop as a Hybrid Meeting
Recommendation: Provide direction to staff regarding holding the 2022 Annual Workshop as a hybrid meeting, with individuals participating in-person and virtually.
- 188 C. Update Regarding Establishing a Group Benefits Program
Recommendation: None

- 12. BOARD OF DIRECTORS MATTERS**
- 189** A. Appointment of Trustee Representative for the Coastal and Sacramento Valley Regions
Recommendation: Staff recommends the Board appoint Tamara Davis as the Trustee Representative for the Coastal and Sacramento Valley Regions for the term of July 1, 2021, through June 30, 2023.
- 190** B. Report Regarding Board of Directors Appointed by Regions for Upcoming Term
Recommendation: None
- 191** **13. AFFIRMATION, ELECTION, AND APPOINTMENT OF OFFICERS**
- *A. Affirmation of President and 1st Vice President
- *B. Nomination and Election of 2nd Vice President
- *C. Appointment of Treasurer
Recommendation: Staff recommends the Board affirm, elect, and appoint the officers for the 2021/22 program year.
- 14. LEGAL/CLAIMS MATTERS**
- A. Closed Session
- Pursuant to Government Code Section 54956.95(a), the Board of Directors will recess to closed session to discuss the following claims:
- Workers' Compensation:
- Herrington vs. Sutter-Yuba MVCD
 - Scrima vs. Coachella Valley MVCD
- B. Report from Closed Session
- Pursuant to Government Code Section 54957.1, the Board of Directors must report in open session any action, or lack thereof, taken in closed session.
- 15. CLOSING COMMENTS**
- This time is reserved for comments by Board members and/or staff and to identify matters for future Board business.
- A. Board
- B. Staff
- 16. ADJOURNMENT**

NOTICES:

Upcoming meetings:

- The next VCJPA Executive Committee meeting will be held on Monday, October 11, 2021, via teleconference.

- The next LAWCX Board of Directors meeting will be held on Tuesday, June 1, 2021, via web conference. The VCJPA's representative to the LAWCX Board is Andy Cox, Tehama County MVCD, and the Alternate is Wes Maffei, Napa County MAD.
- The next ERMA Board of Directors meeting will be held on Tuesday, June 8, 2021, via web conference. The VCJPA's representative to the ERMA Board is Truc Dever, Greater LA County VCD, and the Alternate is Jamie Scott, Lake County VCD.
- The next CARMA Board of Directors meeting will be held on Thursday, June 3, 2021, via web conference. The VCJPA's representative to the CARMA Board is Gary Goodman, Sacramento-Yolo MVCD, and the Alternate is Tamara Davis, Marin-Sonoma MVCD.