

**VECTOR CONTROL JOINT POWERS AGENCY
BOARD OF DIRECTORS MEETING
AGENDA**



**Tuesday, October 27, 2020
10:00 a.m.**

This meeting will be held using the WebEx platform.

To join the meeting, please follow the instructions below:

- Click on the following link: (For best results, use Google Chrome as your browser.)
- <https://sedgwick.webex.com/sedgwick/j.php?MTID=mcc45613e30cdba6453fb4821ce7c07de>
- Click on **“Join by browser” or by the WebEx Application**
- Click on **“Join meeting”**
- Select Either Computer Audio or Call In Using the Number Provided On Your Screen
- Enter the **Access code and Attendee ID** when prompted

Audio Only: If you do not have internet access, you may join by phone by using the following information:

- +1 (415) 655-0001 US Toll
- Access code: 172 083 8181

This meeting will be conducted by teleconference in accordance with the State of California Executive Order N-29-20.

Members of the public may participate in the meeting via WebEx or may listen to the meeting telephonically. No physical location will be available from which members may observe the meeting and offer public comment. Public comments may be submitted in advance of the meeting by emailing Katie Achterberg at katie.achterberg@sedgwick.com no later than 5 p.m. on Monday, October 26, 2020. If a member of the public would like to address the Board during the meeting, the person may email Ms. Achterberg during the meeting and, if timely received, Ms. Achterberg will read or summarize the email to the directors.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation to participate in this meeting, please contact Katie Achterberg at (916) 290-4624 or katie.achterberg@sedgwick.com. Requests must be made as early as possible, and preferably at least one full business day before the start of the meeting.

Documents and materials relating to an open session agenda item that are provided to the VCJPA Board less than 72 hours prior to a regular meeting will be available for public inspection. Please contact Katie Achterberg at (916) 290-4624 or katie.achterberg@sedgwick.com

-
- | | |
|--------------------|---|
| <u>Page</u> | 1. CALL TO ORDER |
| | 2. INTRODUCTIONS |
| | 3. APPROVAL OF AGENDA AS POSTED (OR AMENDED) |

4. **PUBLIC COMMENTS** – This time is reserved for members of the public to address the Board relative to matters of the Vector Control Joint Powers Agency not on the agenda. Members of the public may submit comments by email in advance of the meeting by emailing Katie Achterberg at katie.achterberg@sedgwick.com no later than 5 p.m. on Monday, October 26, 2020. If a member of the public would like to address the Board during the meeting, the person may email Ms. Achterberg during the meeting and, if timely received, Ms. Achterberg will read or summarize the email to the directors. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person and twenty minutes in total.

6 5. **CONSENT CALENDAR**

If a Board member would like to discuss any item listed, it may be pulled from the Consent Calendar.

- 7 *A. Minutes of the June 3, 2020, Board of Directors Meeting
- 18 *B. General Warrants from May 23, 2020, to October 9, 2020
- 19 *C. Liability Warrants from May 23, 2020, to October 9, 2020
- 20 *D. Treasurer’s Reports as of June 30, 2020, July 31, 2020, and August 31, 2020
- 111 *E. Investment Performance Review from Public Financial Management (PFM) for Third Quarter 2020
- 157 *F. Liability Claims Paid Listing for the Quarter Ended September 30, 2020
- 158 *G. Workers’ Compensation Claims Paid Listing for the Quarter Ended September 30, 2020
- 159 *H. Internal Financial Statements at June 30, 2020
- 162 *I. CARMA E-Brief – September 2020
- 163 *J. ERMA Summary of Action Items – June 9, 2020, Board of Directors Meeting
- 164 *K. ERMA Loss Run as of September 30, 2020
- 165 *L. Memorandum from ERMA Regarding the 2020/21 Program Year
- 168 *M. LAWCX Summary of Action Items – June 2, 2020, Board of Directors Meeting
- 171 *N. AIMS Workers’ Compensation Reports for May, June, July, and August 2020
- 175 *O. AIMS Year-End Legislative Report for 2020
- 190 *P. MHN July 2019 - June 2020 Employee Assistance Program Utilization Report
- 201 *Q. FPPC Biennial Notice 2020
- 208 *R. Pooled Auto Physical Damage Program Annual Report for the Year Ended June 30, 2020
- 210 *S. Pooled Property Program Annual Report for the Year Ended June 30, 2020
Recommendation: Approval of the Consent Calendar.

6. **FINANCIAL MATTERS**

- 212 *A. Draft Audited Financial Statements for the Fiscal Year Ended June 30, 2020, Prepared by Sampson, Sampson & Patterson, LLP
Recommendation: Staff recommends the Board receive and file the audited financial statements for the fiscal year ended June 30, 2020.

7. SAFETY AND RISK CONTROL PROGRAM

- 265 *A. Safety and Risk Control Update
Recommendation: None – Informational Only.
- 270 *B. Discussion and Possible Action Regarding Presenter Fee for Venomous Snake Safety Training
Recommendation: Staff recommends the Board approve expending \$200 to hire Steve Bledsoe to conduct the virtual training.

8. POOLED WORKERS' COMPENSATION PROGRAM

- 272 *A. Report by Claims Administrator (AIMS)
Recommendation: None
- 274 *B. Report by Workers' Compensation Program Manager
Recommendation: None
- 279 *C. Pooled Workers' Compensation Program Annual Report for the Year Ended June 30, 2020
Recommendation: The Executive Committee recommends the Board of Directors approve: 1) the Workers' Compensation Program Annual Report for the year ended June 30, 2020, 2) writing off the \$5 owed by withdrawn districts for the 1988/89 program year, and 3) retaining \$665,000 of the retrospective adjustment to the mid-layer pool per the VCJPA's equity building plan and returning the remaining available equity to the member districts.

9. POOLED LIABILITY PROGRAM

- A. Verbal Report by Litigation Manager
- 289 *B. Pooled Liability Program Annual Report for the Year Ended June 30, 2020
Recommendation: The Executive Committee recommends the Board: 1) approve the Pooled Liability Program Annual Report for the year ended June 30, 2020, 2) retain \$167,000 of the retrospective adjustments to the mid-layer pool, and 3) return the remaining available equity to the membership.
- 299 *C. Utilization of Intercompany Arbitration
Recommendation: Staff recommends the Board approve VCJPA's entry into Arbitration Forums, Inc.'s Automobile Subrogation Arbitration Forum, with the VCJPA Administrator signing the arbitration agreement.

10. ADMINISTRATIVE MATTERS

- 314 *A. Consideration of Agreement with Acclamation Insurance Management Services (AIMS)
Recommendation: Staff and the Executive Committee recommend the Board approve the five-year agreement between VCJPA and AIMS for third party workers' compensation claims administration services beginning on July 1, 2021.

Mark your calendars!

The 33rd VCJPA Annual Workshop will be held on
Thursday, February 25, 2021, at the Dream Inn Santa Cruz, CA.
Details will be forthcoming.