



**VECTOR CONTROL JOINT POWERS AGENCY  
BOARD OF DIRECTORS MEETING  
AGENDA**

**Wednesday, April 22, 2020  
10:00 a.m.**

This meeting will be held using the Webex platform.

To join the meeting, please follow the instructions below:

- Click on the following link: (For best results, use Google Chrome as your browser.)  
<https://sedgwick.webex.com/sedgwick/j.php?MTID=m39e0f7019f06597712a6460e44658b96>
- Click on “**Join by browser**” or by the **Webex Application**
- Click on “**Join meeting**”
- Call In using the number provided on your screen
- Enter the **Access code and Attendee ID** when prompted

Audio Only: If you do not have internet access, you may join by phone by using the following information:

- +1 (415) 655-0001 US Toll
- Access code: 474 448 837

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All portions of this meeting will be conducted by teleconferencing in accordance with the State of California Executive Order N-29-20.

Members of the public may observe and address the meeting telephonically. No physical location will be available from which members may observe the meeting and offer public comment.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation to participate in this meeting, please contact Katie Achterberg at (916) 290-4624 or [katie.achterberg@sedgwick.com](mailto:katie.achterberg@sedgwick.com). Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Documents and materials relating to an open session agenda item that are provided to the VCJPA Board less than 72 hours prior to a regular meeting will be available for public inspection. Please contact Katie Achterberg at (916) 290-4624 or [katie.achterberg@sedgwick.com](mailto:katie.achterberg@sedgwick.com).

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- 1. CALL TO ORDER**
- 2. INTRODUCTIONS/ROLL CALL**
- 3. APPROVAL OF AGENDA AS POSTED (OR AMENDED)**
- 4. PUBLIC COMMENTS** – This time is reserved for members of the public to address the Board relative to matters of the Vector Control Joint Powers Agency not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person and twenty minutes in total.

**4 5. CONSENT CALENDAR**

If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar.

- 5** \*A. Minutes of the February 28, 2020, Board of Directors Meeting
- 12** \*B. General Warrants from February 1, 2020, to March 31, 2020
- 13** \*C. Liability Warrants from February 1, 2020, to March 31, 2020
- 14** \*D. Treasurer's Report at February 29, 2020
- 39** \*E. Summary of Action Items – ERMA February 7, 2020, Board of Directors Meeting
- 40** \*F. ERMA Loss Run Report as of February 29, 2020
- 41** \*G. AIMS Workers' Compensation Reports for February and March 2020
- 43** \*H. Alliant Property Insurance Program Loss Run as of February 29, 2020
- 45** \*I. 2019/20 Strategic Goals and Action Plan – April 2020
- 48** \*J. 2019/20 Pooled Auto Physical Damage Program Memorandum of Coverage Endorsement #3

*Recommendation: Approval of the Consent Calendar.*

**6. PRESENTATION OF ACTUARIAL STUDIES**

- 50** \*A. Pooled Liability Program Actuarial Study and Pooled Workers' Compensation Actuarial Study Establishing Rates for the 2020/21 Program Year and Funding for the Mid-Layer Pools and Actuarial Study Regarding Funding for the Pooled Workers' Compensation Program Aggregate Pool

*Recommendation: Staff recommends the Board receive and file the 2020 Pooled Liability Program, Pooled Workers' Compensation Program, and Pooled Workers' Compensation Program Aggregate Pool actuarial studies.*

**7. POOLED LIABILITY PROGRAM**

- 73** A. Discussion and Possible Action Regarding Increasing Excess Coverage Limit  
*Recommendation: Staff recommends the Board discuss and provide direction to staff.*

**8. POOLED PROPERTY PROGRAM**

- 74** \*A. Draft Property Appraisals Request for Proposal  
*Recommendation: Staff recommends the Board of Directors approve the draft Request for Proposal for Property Appraisals to be conducted in the 2020/21 Program Year.*

**9. POOLED AUTO PHYSICAL DAMAGE PROGRAM**

- 80** A. Discussion and Possible Action Regarding Increasing Coverage Limits and Changing Valuation to Replacement Cost  
*Recommendation: Staff recommends the Board approve increasing the coverage limit to \$50,000 and changing the valuation to replacement cost effective July 1, 2020, and an actuarial study be conducted by Bickmore Actuarial in the 2020/21 program year to determine funding levels for future program years.*

**10. FINANCIAL MATTERS**

- 82** \*A. Consideration of Draft Annual Operating Budget for the 2020/21 Program Year  
*Recommendation: Staff recommends the Board approve the 2020/21 program year preliminary budget, as presented.*

**11. ADMINISTRATIVE MATTERS**

- 103** \*A. Recap of the February 2020 Annual Workshop and Review of Amounts to be Billed in Accordance with VCJPA's Attendance Policy  
*Recommendation: Staff recommends the Board approve the amounts to be billed back to districts and vendors for the 2020 Annual Workshop attendance.*

**12. CLOSING COMMENTS**

This time is reserved for comments by Board members and/or staff and to identify matters for future Board business.

- A. Board
- B. Staff

**13. ADJOURNMENT**

**NOTICES:**

- The next VCJPA Executive Committee meeting will be held on Monday, May 4, 2020, via teleconference.
- The next VCJPA Board of Directors meeting will be held on Wednesday, June 3, 2020, at Sedgwick in Sacramento, CA or via teleconference (to be determined).
- The next LAWCX Board of Directors meeting will be held on Tuesday, June 2, 2020, at the DoubleTree by Hilton, Sacramento, CA or via teleconference (to be determined). The VCJPA's representative to the LAWCX Board is Andy Cox, Tehama County MVCD, and the alternate is Wes Maffei, Napa County MAD.
- The next ERMA Board of Directors meeting will be held on Tuesday, April 28, 2020, via teleconference. The VCJPA's representative to the ERMA Board is Truc Dever, Greater LA County VCD, and the alternate is Jamie Scott, Lake County VCD.
- The next CARMA Board of Directors meeting will be held on Wednesday, June 10, 2020, at Sedgwick in Sacramento, CA or via teleconference (to be determined). The VCJPA's representative to the CARMA Board is Gary Goodman, Sacramento-Yolo MVCD, and the alternate is Tamara Davis, Marin-Sonoma MVCD.