



**VECTOR CONTROL JOINT POWERS AGENCY
BOARD OF DIRECTORS MEETING
AGENDA**

**Wednesday, November 6, 2019
10:00 a.m.**

All or portions of this meeting will be conducted by teleconferencing in accordance with Government Code Section 54953(b). Teleconference locations are as follows: York (Sedgwick), 1750 Creekside Oaks Drive, Suite 200, Sacramento, CA 95833; and 903 Hacienda Circle, Rohnert Park, CA 94928.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact Katie Achterberg at (916) 290-4624 or (916) 244-1199 (fax). Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Documents and materials relating to an open session agenda item that are provided to the VCJPA Board less than 72 hours prior to a regular meeting will be available for public inspection and copying at 1750 Creekside Oaks Dr., Suite 200, Sacramento, CA 95833. The documents will also be available on the agency's website at www.vcjpa.org.

<u>Page</u>	1. CALL TO ORDER
	2. INTRODUCTIONS
	3. APPROVAL OF AGENDA AS POSTED (OR AMENDED)
	4. PUBLIC COMMENTS – This time is reserved for members of the public to address the Board relative to matters of the Vector Control Joint Powers Agency not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person and twenty minutes in total.
5	5. CONSENT CALENDAR If a Board member would like to discuss any item listed, it may be pulled from the Consent Calendar.
6	*A. Minutes of the June 5, 2019, Board of Directors Meeting
17	*B. General Warrants from October 1, 2019, to October 23, 2019
18	*C. Liability Warrants from October 1, 2019, to October 23, 2019
19	*D. Treasurer's Report as of September 30, 2019
44	*E. Investment Performance Review from Public Financial Management (PFM) for Third Quarter 2019
80	*F. Liability Claims Paid Listing for the Quarter Ended September 30, 2019
81	*G. Workers' Compensation Claims Paid Listing for the Quarter Ended September 30, 2019
82	*H. Risk Control Member Services Report – July 1, 2019, to October 9, 2019
83	*I. CARMA E-Brief – September 2019

- 84 *J. ERMA Summary of Action Items – June 11, 2019, Board of Directors Meeting
- 85 *K. ERMA Loss Run as of September 30, 2019
- 86 *L. Memorandum from ERMA Regarding the 2019/20 Program Year
- 89 *M. LAWCX Summary of Action Items – June 4, 2019, Board of Directors Meeting and October 16, 2019, Executive Committee Meeting
- 96 *N. AIMS Workers’ Compensation Reports for May, June, July, and August 2019
Recommendation: Approval of the Consent Calendar.

6. FINANCIAL MATTERS

- 100 *A. Draft Audited Financial Statements for the Fiscal Year Ended June 30, 2019, Prepared by Sampson, Sampson & Patterson, LLP
Recommendation: Staff recommends the Board receive and file the audited financial statements for the fiscal year ended June 30, 2019.
- 149 *B. Discussion Regarding Longer Term Investing of VCJPA’s Investment Portfolio and Proposed Changes to Investment Policy
Recommendation: Staff recommends the Board approve the Investment Policy as amended.

7. WORKERS’ COMPENSATION PROGRAM

- 181 *A. Report by Claims Administrator (AIMS)
Recommendation: None
- 183 *B. Report by Workers’ Compensation Program Manager
Recommendation: None
- 188 *C. Pooled Workers’ Compensation Program Annual Report for the Year Ended June 30, 2019
Recommendation: The Executive Committee recommends the Board: 1) approve the Pooled Workers’ Compensation Program Annual Report for the year ended June 30, 2019, 2) retain \$650,000 of the retrospective adjustments to the mid-layer pool, and 3) release the remainder of the retrospective adjustments to the membership.

8. LIABILITY PROGRAM

- A. Verbal Report by Litigation Manager and Senior Legal Analyst
- 195 *B. Pooled Liability Program Annual Report for the Year Ended June 30, 2019
Recommendation: The Executive Committee recommends the Board: 1) approve the Pooled Liability Program Annual Report for the year ended June 30, 2019, 2) retain \$198,000 of the retrospective adjustments to the mid-layer pool, and 3) release the remainder of the retrospective adjustments to the membership.

- 9. AUTO PHYSICAL DAMAGE PROGRAM**
- 201 *A. Pooled Auto Physical Damage Program Annual Report for the Year Ended June 30, 2019
Recommendation: The Executive Committee recommends the Board approve the Pooled Auto Physical Damage Program Annual Report for the year ended June 30, 2019.
- 10. PROPERTY PROGRAM**
- 204 *A. Pooled Property Program Annual Report for the Year Ended June 30, 2019
Recommendation: The Executive Committee recommends the Board approve the Pooled Property Program Annual Report for the year ended June 30, 2019.
- 207 *B. Discussion Regarding California Wildfires
Recommendation: None
- 11. ADMINISTRATIVE MATTERS**
- 210 *A. Resolution No. 2019-02 Establishing Local Claims Procedure Regulations
Recommendation: Staff recommends the Board of Directors approve Resolution No. 2019-02 Establishing Local Claims Procedure Regulations.
- 214 *B. Review of Resolution 2016-01 Establishing Underwriting Guidelines
Recommendation: Staff recommends the Board acknowledge the Resolution as written with no amendments.
- 218 *C. Discussion Regarding the 2020 Annual Workshop Format and Training
Recommendation: Staff requests the Board provide direction regarding the annual workshop training topic and feedback regarding the annual workshop agenda.
- 224 *D. Sedgwick Acquisition of York
Recommendation: None
- 227 E. Staffing Update
Recommendation: None
- 12. LEGAL/CLAIMS MATTERS**
- A. Closed Session
Pursuant to Government Code Section 54956.95(a), the Board of Directors will recess to closed session to discuss the following claims for payment of tort liability losses, workers' compensation losses, or public liability losses incurred.
- Workers' Compensation:
- George McAllister vs. Los Angeles County West VCD
 - Kimberly Nelson vs. San Gabriel Valley MVCD
 - Allyson Reinig vs. Orange County VCD

B. Report from Closed Session

Pursuant to Government Code Section 54957.1, the Board of Directors must report in open session any action, or lack thereof, taken in closed session.

13. CLOSING COMMENTS

This time is reserved for comments by Board members and/or staff and to identify matters for future Board business.

A. Board

B. Staff

14. ADJOURNMENT

NOTICES:

- The next regular VCJPA Executive Committee meeting is scheduled for Monday, January 13, 2020, via teleconference.
- The next regular VCJPA Board of Directors meeting is scheduled for Friday, February 28, 2020, in conjunction with the Annual Workshop, at The Dream Inn, Santa Cruz, CA.
- The next CARMA Board of Directors meeting will be held in conjunction with the Annual Workshop on Thursday-Friday, January 9-10, 2020, at the Dream Inn, Santa Cruz, CA. The VCJPA's representative to the CARMA Board is Gary Goodman, Sacramento-Yolo MVCD and the alternate is Tamara Davis, Marin-Sonoma MVCD.
- The next ERMA Board of Directors meeting will be held on Monday, November 4, 2019, in Sacramento, CA. The VCJPA's representative to the ERMA Board is Truc Dever, Greater LA County VCD, and the alternate is Jamie Scott, Lake County VCD.
- The next LAWCX Board of Directors meeting will be held on Tuesday, November 5, 2019, in Sacramento. The VCJPA's representative to the LAWCX Board is Andy Cox, Tehama County MVCD, and the alternate is Wes Maffei, Napa County MAD.

Mark your calendars!

The 32nd VCJPA Annual Workshop will be held on
Thursday, February 27, 2020, at the Dream Inn Santa Cruz, CA.
Details will be forthcoming.