



**VECTOR CONTROL JOINT POWERS AGENCY
BOARD OF DIRECTORS MEETING
AGENDA**

**Wednesday, November 7, 2018
10:00 a.m.**

All or portions of this meeting will be conducted by teleconference in accordance with Government Code Section 54953(b). The teleconferencing locations are the following:

- Bickmore, 1750 Creekside Oaks Drive, Suite 200, Sacramento, CA, 95833
- 903 Hacienda Circle, Rohnert Park, CA, 94928

Each location is accessible to the public, and members of the public may address the Board from any teleconference location.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact Katie Achterberg at (916) 290-4624 or (916) 244-1199 (fax). Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Documents and materials relating to an open session agenda item that are provided to the VCJPA Board less than 72 hours prior to a regular meeting will be available for public inspection and copying at 1750 Creekside Oaks Dr., Suite 200, Sacramento, CA 95833. The documents will also be available on the agency's website at www.vcjpa.org.

<u>Page</u>	1. CALL TO ORDER
	2. INTRODUCTIONS
	3. APPROVAL OF AGENDA AS POSTED (OR AMENDED)
	4. PUBLIC COMMENTS – This time is reserved for members of the public to address the Board relative to matters of the Vector Control Joint Powers Agency not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person and twenty minutes in total.
5	5. CONSENT CALENDAR If the a Board member would like to discuss any item listed, it may be pulled from the Consent Calendar.
6	*A. Minutes of the June 11, 2018, Board of Directors Meeting, and Minutes from the June 27, 2018, Special Board of Directors Meeting
19	*B. General Warrants from September 1, 2018, to October 25, 2018
22	*C. Liability Claims from September 1, 2018, to October 25, 2018
24	*D. Treasurer's Report as of September 30, 2018
51	*E. Investment Performance Review from Public Financial Management (PFM) for Third Quarter 2018

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88	*F. Liability Claims Paid Listing for the Quarter Ended September 30, 2018
89	*G. Workers' Compensation Claims Paid Listing for the Quarter Ended September 30, 2018
90	*H. CARMA E-Brief – September 2018
91	*I. ERMA Summary of Action Items – June 12, 2018, Board of Directors Meeting
92	*J. ERMA Quarterly Loss Report as of September 30, 2018
94	K. Memorandum from ERMA Regarding the 2018/19 Program Year
97	*L. LAWCX Summary of Action Items – June 5, 2018, Board of Directors Meeting and October 9, 2018, Executive Committee Meeting
101	*M. AIMS Workers' Compensation Reports for May, June, July, and August 2018
105	*N. Auto Physical Damage Memorandum of Coverage Endorsements #3-#6
109	*O. Memorandum from VCJPA Legal Counsel, Richard Shanahan, Bartkiewicz, Kronick & Shanahan, Regarding New Drone Liability Coverage <i>Recommendation: Approval of the Consent Calendar.</i>
	6. FINANCIAL MATTERS
112	*A. Draft Audited Financial Statements for the Fiscal Year Ended June 30, 2018, Prepared by Sampson, Sampson & Patterson, LLP <i>Recommendation: Staff recommends the Board accept and file the audited financial statements for the fiscal year ended June 30, 2018.</i>
163	*B. Review of Target Equity and Discussion Regarding Equity Building Plan <i>Recommendation: Staff recommends the Board discuss and provide direction.</i>
	7. POOLED WORKERS' COMPENSATION PROGRAM
166	*A. Report by Workers' Compensation Program Manager <i>Recommendation: None</i>
170	*B. Report by Claims Administrator (AIMS) <i>Recommendation: None</i>
172	*C. LAWCX Deficit Curing and Assessment Plan and Related Assessments <i>Recommendation: Staff requests the Board discuss and provide direction.</i>
211	D. Reimbursement of Funds to VCJPA through LAWCX Risk Control Reimbursement Program <i>Recommendation: None</i>
212	*E. Pooled Workers' Compensation Program Annual Report for the Year Ended June 30, 2018 <i>Recommendation: Staff and the Executive Committee recommend the Board approve the Pooled Workers' Compensation Program Annual Report for the year ended June 30, 2018.</i>

- Page** **8. POOLED LIABILITY PROGRAM**
- 215 A. Oral Report by Litigation Manager
- *B. Pooled Liability Program Annual Report for the Year Ended June 30, 2018
 Recommendation: Staff and the Executive Committee recommend the Board approve the Pooled Liability Program Annual Report for the year ended June 30, 2018.
- 217 *C. Excess Liability Coverage Options
 Recommendation: Staff recommends the Board provide direction.
- 9. POOLED AUTO PHYSICAL DAMAGE PROGRAM**
- 219 *A. Pooled Auto Physical Damage Program Annual Report for the Year Ended June 30, 2018
 Recommendation: Staff and the Executive Committee recommend the Board approve the Pooled Auto Physical Damage Program Annual Report for the year ended June 30, 2018.
- 222 *B. Amended Pooled Auto Physical Damage Program Master Plan Document
 Recommendation: Staff recommends the Board approve the Pooled Auto Physical Damage Program Master Plan Document as amended.
- 10. POOLED PROPERTY PROGRAM**
- 239 *A. Pooled Property Program Annual Report for the Year Ended June 30, 2018
 Recommendation: Staff and the Executive Committee recommend the Board approve the Pooled Property Program Annual Report for the year ended June 30, 2018.
- 11. ADMINISTRATIVE MATTERS**
- 242 *A. Amendments to VCJPA’s Conflict of Interest Code
 Recommendation: Staff recommends the Board approve the Conflict of Interest Code as amended.
- 248 *B. Discussion Regarding the VCJPA 2019 Annual Workshop Format
 Recommendation: Staff requests the Board provide input on the format and presentations/training topics and authorize the Executive Committee to finalize the agenda for the 2019 Annual Workshop.
- 253 C. Appointment of VCJPA Finance Manager/Assistant Treasurer
 Recommendation: Staff recommends the Board appoint Alana Theiss as VCJPA’s Assistant Treasurer.
- 12. LEGAL/CLAIMS MATTERS**
- A. Closed Session
 Pursuant to Government Code Section 54956.95(a), the Board of Directors will recess to closed session to discuss the following claims for payment of tort liability losses, workers’ compensation losses, or public liability losses incurred.

Workers' Compensation:

- Reisinger vs. Orange County VCD
- Edwards vs. San Joaquin MVCD
- Correa vs. Colusa MAD

B. Report from Closed Session

Pursuant to Government Code Section 54957.1, the Board of Directors must report in open session any action, or lack thereof, taken in closed session.

13. CLOSING COMMENTS

This time is reserved for comments by Board members and/or staff and to identify matters for future Board business.

- A. Board
- B. Staff

14. ADJOURNMENT

NOTICES:

- The next regular VCJPA Executive Committee meeting is scheduled for Monday, January 14, 2019, via teleconference.
- The next regular VCJPA Board of Directors meeting is scheduled for Friday, March 8, 2019, in conjunction with the Annual Workshop, at The Dream Inn, Santa Cruz, CA.
- The next CARMA Board of Directors meeting will be held in conjunction with the Annual Workshop on Thursday-Friday, January 10-11, 2019, in Bodega Bay, CA. The VCJPA's representative to the CARMA Board is Gary Goodman, Sacramento-Yolo MVCD and the alternate is Tamara Davis, Marin-Sonoma MVCD.
- The next ERMA Board of Directors meeting will be held on Monday, November 5, 2018, in Sacramento, CA. The VCJPA's representative to the ERMA Board is Truc Dever, Greater LA County VCD, and the alternate is Jamie Scott, Lake County VCD.
- The next LAWCX Board of Directors meeting will be held on Tuesday, November 6, 2018, in Sacramento. The VCJPA's representative to the LAWCX Board is Andy Cox, Tehama County MVCD, and the alternate is Wes Maffei, Napa County MAD.

Mark your calendars!

The 31st VCJPA Annual Workshop will be held on
Thursday, March 7, 2019, at the Dream Inn Santa Cruz, CA.
Details will be forthcoming.