



**VECTOR CONTROL JOINT POWERS AGENCY  
BOARD OF DIRECTORS MEETING  
AGENDA**

**Bickmore  
1750 Creekside Oaks Drive, Suite 200  
Sacramento, CA 95833  
Monday, June 11, 2018  
10:00 a.m.**

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In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation to participate in this meeting, please contact Katie Achterberg at (916) 290-4624 or (916) 244-1199 (fax). Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Documents and materials relating to an open session agenda item that are provided to the VCJPA Board less than 72 hours prior to a regular meeting will be available for public inspection at 1750 Creekside Oaks Dr., Suite 200, Sacramento, CA 95833.

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<b><u>Page</u></b>	<b>1. CALL TO ORDER</b>
	<b>2. INTRODUCTIONS</b>
	<b>3. APPROVAL OF AGENDA AS POSTED (OR AMENDED)</b>
	<b>4. PUBLIC COMMENTS</b> - This time is reserved for members of the public to address the Board relative to matters of the Vector Control Joint Powers Agency not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person and twenty minutes in total.
<b>5</b>	<b>5. CONSENT CALENDAR</b> If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar.
<b>6</b>	*A. Minutes of the April 18, 2018, Board of Directors Meeting
<b>18</b>	*B. General Warrants from April - May 2018
<b>19</b>	*C. Liability Check Register from April - May 2018
<b>20</b>	*D. Treasurer's Report at March 31, 2018, and April 30, 2018
<b>70</b>	*E. Internal Financial Statements at March 31, 2018, Including Member and Property Contingency Fund Balances
<b>75</b>	*F. Liability Claims Paid Listing for the Quarter Ended March 31, 2018
<b>76</b>	*G. Workers' Compensation Claims Paid Listing for the Quarter Ended March 31, 2018
<b>77</b>	*H. 2017/18 - 2018/19 Strategic Goals and Action Plan
<b>79</b>	*I. ERMA Loss Report as of April 30, 2018
<b>80</b>	*J. CARMA E-brief with Summary of Action Items from April 11, 2018, Board of Directors Meeting
<b>81</b>	*K. LAWCX Summary of Action Items from the April 24, 2018, Executive Committee Meeting

83 \*L. Pooled Workers' Compensation Program Memorandum of Coverage for the 2018/19 Program Year

92 \*M. Pooled Property Program Memorandum of Coverage for the 2018/19 Program Year

*Recommendation: Approval of the Consent Calendar*

**6. SAFETY AND RISK CONTROL MATTERS**

98 \*A. Safety Recognition Program Update

*Recommendation: Staff recommends the Board provide direction regarding whether the Safety Recognition Program should be continued for the 2018/19 program year.*

**7. COVERAGE MATTERS**

101 A. Discussion Regarding Liability and Hull Coverage for Unmanned Aircraft Systems (aka Drones)

*Recommendation: Staff recommends the Board provide direction to staff regarding coverage for unmanned aircraft systems.*

103 B. Discussion Regarding Active Shooter Coverage Through Alliant

*Recommendation: Staff recommends the Board consider purchasing "Active Shooter" coverage through Alliant for the 2018/19 program year.*

**8. POOLED WORKERS' COMPENSATION PROGRAM**

A. Oral Report by Tammy Vitali, Workers' Compensation Program Manager

106 \*B. Report by Claims Administrator (AIMS)

*Recommendation: None*

108 C. Update Regarding Managed Provider Network

*Recommendation: Staff recommends the Board rescind their approval to participate in Allied Managed Care's Medical Provider Network.*

**9. POOLED LIABILITY PROGRAM**

A. Oral Report by Craig Wheaton, Litigation Manager, and Brenneka Kidd, Legal Analyst

109 \*B. Pooled Liability Program Memorandum of Coverage for the 2018/19 Program Year

*Recommendation: Staff recommends the Board include language to provide liability coverage for unmanned aircraft systems and adopt the Pooled Liability Program Memorandum of Coverage for the 2018/19 program year.*

**10. POOLED AUTO PHYSICAL DAMAGE PROGRAM**

132 \*A. Pooled Auto Physical Damage Program Memorandum of Coverage for the 2018/19 Program Year

*Recommendation: Staff recommends the Board include language to provide hull coverage for unmanned aircraft systems and adopt the Pooled Auto Physical Damage Program Memorandum of Coverage for the 2018/19 program year.*

**11. ADMINISTRATIVE MATTERS**

- 143 A. CAJPA Re-Accreditation with Excellence  
*Recommendation: Staff recommends the Board receive and file the CAJPA Accreditation Report.*
- 182 \*B. Amended Resolution Establishing an Annual Workshop Attendance Policy  
*Recommendation: Staff recommends the Board adopt the revised resolution establishing an annual workshop attendance policy.*
- 185 C. Update Regarding 2018/19 Renewals for Alliant Property Insurance Program, Alliant Crime Insurance Program, Business Travel Accident Coverage, and Employee Assistance Program  
*Recommendation: None*
- 187 D. Proposed Board of Directors Meeting Dates for the 2018/19 Program Year  
*Recommendation: Staff recommends the Board approve the proposed meeting dates for the 2018/19 program year.*

**12. FINANCIAL MATTERS**

- 188 \*A. Revised Member Retained Limit Actuarial Studies for the Pooled Liability and Pooled Workers' Compensation Programs  
*Recommendation: Staff recommends the Board receive and file the revised member retained limit actuarial studies.*
- 221 \*B. Approval of the California Asset Management Program (CAMP) Pool as an Alternative to the Local Agency Investment Fund (LAIF)  
*Recommendation: Staff recommends the Board of Directors approve enrollment in the CAMP Pool to be used as an alternative liquid investment option to LAIF.*
- 233 \*C. Consideration of the Proposed Operating Budget for the 2018/19 Program Year  
*Recommendation: Staff recommends the Board approve the operating budget for the 2018/19 program year.*

**13. BOARD OF DIRECTORS MATTERS**

- 257 \*A. Appointment of Trustee Representative for the San Joaquin Valley and Southern California Regions and the Alternate Trustee Representative for All Regions  
*Recommendation: Staff recommends the Board appoint Bruce Taylor as the Trustee Representative for the San Joaquin Valley and Southern California Regions, and Kristi Lawrence as the Alternate Trustee Representative for All Regions for the term of July 1, 2018, through June 30, 2020.*
- 260 B. Report Regarding Board of Directors Appointed by Regions for Upcoming Term  
*Recommendation: None.*

**14. AFFIRMATION, ELECTION, AND APPOINTMENT OF OFFICERS**

261

- A. Affirmation of President and 1<sup>st</sup> Vice President
- B. Nomination and Election of 2<sup>nd</sup> Vice President
- C. Appointment of Treasurer

*Recommendation: Staff recommends the Board approve the affirmation, election, and appointment of the above officers.*

262

- D. Appointment of Assistant Treasurer

*Recommendation: Staff recommends the Board appoint Ms. Chi To as Assistant Treasurer.*

**15. CLOSING COMMENTS**

This time is reserved for comments by Board members and/or staff and to identify matters for future Board business.

- A. Board
- B. Staff

**16. ADJOURNMENT**

**NOTICES:**

Upcoming meetings:

- The next VCJPA Executive Committee meeting will be held on Monday, October 8, 2018, via teleconference.
- The next LAWCX Board of Directors meeting will be held on Tuesday, June 5, 2018, at the Four Points Sheraton, Sacramento, CA. The VCJPA's representative to the LAWCX Board is Andy Cox, Tehama County MVCD, and the Alternate is Wes Maffei, Napa County MAD.
- The next ERMA Board of Directors' meeting will be held on Tuesday, June 12, 2018, at Bickmore in Sacramento, CA. The VCJPA's representative to the ERMA Board is Truc Dever, Greater LA County VCD, and the Alternate is Jamie Scott, Lake County VCD.
- The next CARMA Board of Directors' meeting will be held on Wednesday, June 13, 2018, via teleconference, CA. The VCJPA's representative to the CARMA Board is Gary Goodman, Sacramento-Yolo MVCD, and the Alternate is Tamara Davis, Marin-Sonoma MVCD.