



**VECTOR CONTROL JOINT POWERS AGENCY
BOARD OF DIRECTORS MEETING
AGENDA**

**Bickmore
1750 Creekside Oaks Drive, Suite 200
Sacramento, CA 95833
(800) 541-4591**

**Wednesday, November 8, 2017
10:00 a.m.**

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact Katie Achterberg at (916) 290-4624 or (916) 244-1199 (fax). Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Documents and materials relating to an open session agenda item that are provided to the VCJPA Board less than 72 hours prior to a regular meeting will be available for public inspection and copying at 1750 Creekside Oaks Dr., Suite 200, Sacramento, CA 95833. The documents will also be available on the agency's website at www.vcjpa.org.

<u>Page</u>	1. CALL TO ORDER
	2. INTRODUCTIONS
	3. APPROVAL OF AGENDA AS POSTED (OR AMENDED)
	4. PUBLIC COMMENTS – This time is reserved for members of the public to address the Board relative to matters of the Vector Control Joint Powers Agency not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person and twenty minutes in total.
5	5. CONSENT CALENDAR If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar.
6	*A. Minutes of the June 7, 2017, Board of Directors Meeting
18	*B. General Warrants from September to October 2017
19	*C. Liability Claims from September to October 2017
20	*D. Treasurer's Report as of September 30, 2017
43	*E. Internal Financial Statements at September 30, 2017
46	*F. Investment Performance Review from Public Financial Management (PFM) for Third Quarter 2017
83	*G. Liability Claims Paid Listing for the Quarter Ended September 30, 2017
84	*H. Workers' Compensation Claims Paid Listing for the Quarter Ended September 30, 2017
85	*I. ERMA Quarterly Loss Report as of September 30, 2017

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- 89** *J. Memorandum from ERMA Regarding the 2017/2018 Program Year
- 92** *K. Summary of Action Items – ERMA June 12, 2017, Board of Directors Meeting
- 93** *L. CARMA E-Brief – September 2017
Recommendation: Approval of the Consent Calendar.
- 6. ADMINISTRATIVE MATTERS**
- 94** *A. Review of Proposals and Selection of Actuarial Services Firm for the 2018/19 through 2020/21 Program Years
Recommendation: Staff recommends the Board select a firm perform actuarial services.
- 161** *B. Discussion Regarding the VCJPA 2018 Annual Workshop Format
Recommendation: Staff requests the Board provide input on the format and presentations/training topics and authorize the Executive Committee to finalize the agenda for the 2018 Annual Workshop.
- C. Staffing Update
Recommendation: None.
- 7. FINANCIAL MATTERS**
- 164** *A. Draft Audited Financial Statements for the Fiscal Year Ended June 30, 2017, Prepared by Sampson, Sampson & Patterson, LLP
Recommendation: Staff recommends the Board accept and file the audited financial statements for the fiscal year ended June 30, 2017.
- 215** *B. Discussion and Action Regarding Retained Limit and Actuarial Studies
Recommendation: Staff recommends the Board engage an actuary to perform retained limit actuarial studies for the Pooled Liability and Pooled Workers' Compensation Programs during the 2018/19 program year.
- 8. POOLED WORKERS' COMPENSATION PROGRAM**
- A. Oral Report by Ms. Judith Bals, Workers' Compensation Program Manager
Recommendation: None.
- 216** *B. Pooled Workers' Compensation Program Annual Report for the Year Ended June 30, 2017
Recommendation: Staff and the Executive Committee recommend the Board approve the Pooled Workers' Compensation Program Annual Report for the year ended June 30, 2017, and distribution of refunds and collection of deficits.
- 9. POOLED LIABILITY PROGRAM**
- A. Oral Report by Mr. Craig Wheaton, Litigation Manager, and Brenneca Kidd, Legal Analyst
Recommendation: None.

- 219 *B. Pooled Liability Program Annual Report for the Year Ended June 30, 2017
Recommendation: Staff and the Executive Committee recommend the Board approve the Pooled Liability Program Annual Report for the year ended June 30, 2017, and the distribution of refunds and collection of deficits.

10. POOLED AUTO PHYSICAL DAMAGE PROGRAM

- 221 *A. Pooled Auto Physical Damage Program Annual Report for the Year Ended June 30, 2017
Recommendation: Staff and the Executive Committee recommend the Board approve the Pooled Auto Physical Damage Program Annual Report for the year ended June 30, 2017.
- 225 *B. Discussion Regarding Total Loss Vehicles and Endorsement to the Pooled Auto Physical Damage Program (PAPDP) Memorandum of Coverage (MOC)
Recommendation: Staff recommends the Board approve Endorsement No. 3 to the Auto Physical Damage Memorandum of Coverage.
- 238 *C. Approval of Amendment to the Pooled Auto Physical Damage Program Master Plan Document
Recommendation: Staff recommends the Board approve the amendment to the Pooled Auto Physical Damage Program Master Plan Document.

11. POOLED PROPERTY PROGRAM

- 240 *A. Pooled Property Program Annual Report for the Year Ended June 30, 2017
Recommendation: Staff and the Executive Committee recommend the Board approve the Pooled Property Program Annual Report for the year ended June 30, 2017.

12. LEGAL/CLAIMS MATTERS

- A. Closed Session
Pursuant to Government Code Section 54956.95(a), the Board of Directors will recess to closed session to discuss the following claims for payment of tort liability losses, workers' compensation losses, or public liability losses incurred.

Workers' Compensation:

- Anderson v. San Joaquin County MVCD
- Niewola v. Orange County VCD
- Boggs v. Greater L.A. County VCD

- B. Report from Closed Session
Pursuant to Government Code Section 54957.1, the Board of Directors must report in open session any action, or lack thereof, taken in closed session.

13. CLOSING COMMENTS

This time is reserved for comments by Board members and/or staff and to identify matters for future Board business.

- A. Board
- B. Staff

14. ADJOURNMENT

NOTICES:

- The next regular VCJPA Executive Committee meeting is scheduled for Monday, January 8, 2018, via teleconference.
- The next regular VCJPA Board of Directors meeting is scheduled for Friday, February 23, 2018, in conjunction with the Annual Workshop, at The Dream Inn, Santa Cruz, CA.
- The next CARMA Board of Directors meeting will be held in conjunction with the Annual Workshop on Thursday-Friday, January 4-5, 2018, in Santa Cruz. The VCJPA's representative to the CARMA Board is Gary Goodman, Sacramento-Yolo MVCD and the alternate is Ms. Tamara Davis, Marin-Sonoma MVCD.
- The next ERMA Board of Directors meeting will be held on Monday, November 6, 2017, in Sacramento, CA. The VCJPA's representative to the ERMA Board is Truc Dever, Greater LA County VCD, and the alternate is Jamie Scott, Lake County VCD.

Mark your calendars!

The 30th VCJPA Annual Workshop will be held on
Thursday, February 22, 2017, at the Dream Inn Santa Cruz, CA.
Details will be forthcoming.