



**VECTOR CONTROL JOINT POWERS AGENCY
BOARD OF DIRECTORS MEETING
AGENDA**

**Bickmore
1750 Creekside Oaks Drive, Suite 200
Sacramento, CA 95833
Wednesday, June 7, 2017
10:00 a.m.**

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact Katie Achterberg at (916) 290-4624 or (916) 244-1199 (fax). Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Documents and materials relating to an open session agenda item that are provided to the VCJPA Board less than 72 hours prior to a regular meeting will be available for public inspection and copying at 1750 Creekside Oaks Dr., Suite 200, Sacramento, CA 95833. The documents will also be available on the agency's website at www.vcjpa.org.

<u>Page</u>	1. CALL TO ORDER
	2. INTRODUCTIONS
	3. APPROVAL OF AGENDA AS POSTED (OR AMENDED)
	4. PUBLIC COMMENTS - This time is reserved for members of the public to address the Board relative to matters of the Vector Control Joint Powers Agency not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person and twenty minutes in total.
	5. CONSENT CALENDAR
	If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar.
6	*A. Minutes of the April 18, 2017, Board of Directors Meeting
18	*B. General Warrants from April 2017, to May 2017
19	*C. Liability Check Register from April 2017, to May 2017
20	*D. Treasurer's Report at March 17, 2017, and April 30, 2017
67	*E. Internal Financial Statements at March 31, 2017, Including Member and Property Contingency Fund Balances
72	*F. 2016/17 - 2017/18 Strategic Goals and Action Plan
74	*G. Liability Claims Paid Listing for the Quarter Ended March 31, 2017
75	*H. Workers' Compensation Claims Paid Listing for the Quarter Ended March 31, 2017
76	*I. ERMA Loss Report as of April 30, 2017

- 79 *J. CARMA E-brief with Summary of Action Items from April 12, 2017, Board of Directors Meeting
- 80 *K. LAWCX Summary of Action Items from the April 25, 2017, Executive Committee Meeting
- 82 *L. Pooled Workers' Compensation Program Memorandum of Coverage for the 2017/18 Program Year
- 91 *M. Pooled Liability Program Memorandum of Coverage for the 2017/18 Program Year
- 112 *N. Pooled Property Program Memorandum of Coverage for the 2017/18 Program Year

Recommendation: Approval of the Consent Calendar

6. POOLED WORKERS' COMPENSATION PROGRAM

- A. Oral Report by Ms. Judith Bals, Workers' Compensation Program Manager

7. POOLED LIABILITY PROGRAM

- A. Oral Report by Mr. Craig Wheaton, Litigation Manager
- 118 B. Report Regarding Employment Risk Management Authority (ERMA)

Recommendation: None

8. FINANCIAL MATTERS

- 119 *A. Consideration of the Proposed Operating Budget for the 2017/18 Program Year

Recommendation: Staff recommends the Board formally approve the operating budget for the 2017/18 program year.

9. AUTO PHYSICAL DAMAGE PROGRAM

- 137 A. VCJPA Policy Regarding Salvaging Vehicles Deemed a Total Loss

Recommendation: None

- 138 *B. Pooled Auto Physical Damage Program Memorandum of Coverage for the 2017/18 Program Year

Recommendation: Staff recommends approval of the Pooled Auto Physical Damage Program Memorandum of Coverage for the 2017/18 Program Year as presented or amended per discussion on agenda item 9.A.

10. ADMINISTRATIVE MATTERS

- 148 *A. Actuarial Services to Develop Funding Rates for the Pooled Liability and Pooled Workers' Compensation Programs for the 2018/19, 2019/20, and 2020/21 Program Years

Recommendation: The Executive Committee is recommending the Board direct staff to issue a Request for Proposal for actuarial services.

- 152 B. Discussion Regarding Minimum Fund Balance for Member Contingency Fund
Recommendation: Staff and the Executive Committee recommend not calculating a minimum fund balance for the Member Contingency Fund.
- 154 C. Proposed Board of Directors Meeting Dates for the 2017/18 Program Year
Recommendation: Staff recommends the Board approve the proposed meeting dates for the 2017/18 program year.
- 155 D. Discussion Regarding Multi-Year Contract with Dream Inn, Santa Cruz for the Annual Workshop Location
Recommendation: Provide direction to staff whether to enter into a contract with the Dream Inn, Santa Cruz for the 2019 Annual Workshop and secure the dates of March 8-9, 2019.
- 156 E. Update Regarding Alliant Property Insurance Program and Alliant Crime Insurance Program Renewals for 2017/18
Recommendation: None
- 158 F. Update Regarding Business Travel Accident Coverage and Employee Assistance Program
Recommendation: None
- 159 G. Discussion Regarding Directing Legal Counsel to Research Potential Liability Related to Conducting Mosquito Control Services on Marijuana Crops
Recommendation: None

11. BOARD OF DIRECTORS MATTERS

- 160 *A. Appointment of Trustee Representative for the Coastal and Sacramento Valley Regions.
Recommendation: The Board appoint Ms. Tamara Davis as the Trustee Representative for the Coastal and Sacramento Valley Regions for the term of July 1, 2017, through June 30, 2019.
- 163 B. Report Regarding Board of Directors Appointed by Regions for Upcoming Term
Recommendation: None.

12. AFFIRMATION OF OFFICERS

- 164 A. Affirmation of President and 1st Vice President
B. Nomination and Election of 2nd Vice President
C. Appointment of Treasurer
Recommendation: Staff recommends the Board approve the affirmation, election, and appointment of officers.

13. LEGAL / CLAIMS MATTERS

A. Closed Session

Pursuant to Government Code Section 54956.95(a), the Board of Directors will recess to closed session to discuss the following claims for payment of workers' compensation liability incurred by a local district member of the joint powers agency.

Workers' Compensation:

- Castellon v. Orange County MVCD
- Niewola v. Orange County MVCD
- Reinig v. Orange County MVCD
- Anderson v. San Joaquin Co. MVCD

B. Report from Closed Session

Pursuant to Government Code Section 54957.1, the Board of Directors must report in open session any action, or lack thereof, taken in closed session.

14. CLOSING COMMENTS

This time is reserved for comments by Board members and/or staff and to identify matters for future Board business.

A. Board

B. Staff

15. ADJOURNMENT

NOTICES:

Upcoming meetings:

- The next VCJPA Executive Committee meeting will be held on Monday, October 9, 2017, via teleconference.
- The next LAWCX Board of Directors' meeting will be held on Tuesday, June 6, 2017, at the Four Points Sheraton, Sacramento, CA. The VCJPA's representative to the LAWCX Board is Ray Waletzko, Contra Costa MVCD, and the alternate is Andy Cox, Tehama County MVCD.
- The next ERMA Board of Directors' meeting will be held on Monday, June 12, 2017, at Bickmore in Sacramento, CA. The VCJPA's representative to the ERMA Board is Truc Dever, Greater LA County VCD, and the alternate is Jamie Scott, Lake County VCD.
- The next CARMA Board of Directors' meeting will be held on Wednesday, June 14, 2017, at Bickmore in Sacramento, CA. The VCJPA's representative to the CARMA Board is Gary Goodman, Sacramento-Yolo MVCD, and the alternate is Tamara Davis, Marin-Sonoma MVCD.