



**VECTOR CONTROL JOINT POWERS AGENCY  
BOARD OF DIRECTORS' MEETING  
AGENDA**

**Embassy Suites Hotel  
1345 Treat Blvd.  
Walnut Creek, California 94597  
(925) 934-2500**

**Friday, March 3, 2017  
8:30 a.m.**

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In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact Ms. Katie Achterberg at (916) 290-4624 or (916) 244-1199 (fax). Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Documents and materials relating to an open session agenda item that are provided to the VCJPA Board less than 72 hours prior to a regular meeting will be available for public inspection and copying at 1750 Creekside Oaks Dr., Suite 200, Sacramento, CA 95833. The documents will also be available on the Agency's website at [www.vcjpa.org](http://www.vcjpa.org).

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<b><u>Page</u></b>	<b>1. CALL TO ORDER</b>
	<b>2. INTRODUCTIONS</b>
	<b>3. APPROVAL OF AGENDA AS POSTED (OR AMENDED)</b>
	<b>4. PUBLIC COMMENTS</b> - This time is reserved for members of the public to address the Board relative to matters of the Vector Control Joint Powers Agency not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person and twenty minutes in total.
	<b>5. CONSENT CALENDAR</b>
	If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar.
<b>5</b>	*A. Minutes of the November 2, 2016, Board of Directors' Meeting
<b>16</b>	*B. General Warrants from December 20, 2016, to February 22, 2017
<b>17</b>	*C. Liability Claims Warrants from December 20, 2016, to February 22, 2017
<b>18</b>	*D. Treasurer's Report at January 31, 2017
<b>41</b>	*E. Internal Financial Statements as of December 31, 2016
<b>44</b>	*F. Member and Property Contingency Fund Statements at December 31, 2016
<b>46</b>	*G. Pooled Liability Program Paid Claims Listing for the Quarter Ended December 31, 2016

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- 47 \*H. Pooled Workers' Compensation Program Paid Claims Listing for the Quarter Ended December 31, 2016
- 48 \*I. ERMA - Quarterly Loss Report as of December 31, 2016
- 53 \*J. ERMA - Summary of Action Items November 7, 2016, Board of Directors' Meeting
- 55 \*K. CARMA e-Brief – January 2017
- 56 \*L. LAWCX – Workers' Compensation Claim Audit 2016  
*Recommendation: Approval of the Consent Calendar.*
- 6. SUMMARY OF 2016 VCJPA ANNUAL WORKSHOP**
- 66 \*A. Review and Approval of Strategic Goals and Objectives  
*Recommendation: Staff recommends the Board approve the goals and objectives established at the 2017 Annual Workshop.*
- 7. FINANCIAL MATTERS**
- 70 \*A. Report on VCJPA Investment Portfolio by Ms. Lesley Murphy, PFM  
*Recommendation: None.*
- 71 \*B. Annual Review and Approval of the VCJPA Investment Policy  
*Recommendation: Staff recommends the Board approve the Investment Policy as amended.*
- 87 \*C. Resolution 2016-02 Establishing All Bank Accounts and Authorized Signatures  
*Recommendation: Staff recommends the Board approve Resolution 2016-02 Establishing All Bank Accounts and Authorized Signatures.*
- 8. POOLED LIABILITY PROGRAM**
- 90 A. Report by Mr. Craig Wheaton, Litigation Manager  
*Recommendation: None.*
- 9. POOLED WORKERS' COMPENSATION PROGRAM**
- 91 A. Report by Ms. Judith Bals, Workers' Compensation Program Manager  
*Recommendation: None.*
- 12. SAFETY AND LOSS CONTROL MATTERS**
- 92 \*A. Report from Mr. Tom Kline, Safety and Loss Control Manager  
*Recommendation: Staff recommends the Board approve the Safety and Loss Control Plan for the 2017/18 program year.*
- 13. ADMINISTRATIVE MATTERS**
- 94 \*A. VCJPA 2018 Annual Workshop Date and Location  
*Recommendation: Staff recommends the Board provide direction regarding the 2018 Annual Workshop.*

**14. LEGAL / CLAIMS MATTERS**

A. Closed Session

Pursuant to Government Code Section 54956.95(a), the Board of Directors will recess to closed session to discuss the following claims for payment of workers' compensation liability incurred by a local district member of the joint powers agency.

Workers' Compensation:

- Castellon v. Orange County MVCD
- Niewola v. Orange County MVCD
- Reinig v. Orange County MVCD
- Anderson v. San Joaquin Co. MVCD

B. Report from Closed Session

Pursuant to Government Code Section 54957.1, the Board of Directors must report in open session any action, or lack thereof, taken in closed session.

**15. CLOSING COMMENTS**

This time is reserved for comments by Board members and/or staff and to identify matters for future Board business.

- A. Board
- B. Staff

**16. ADJOURNMENT**

**NOTICES:**

- The next regular meeting of the VCJPA Board of Directors will be held on Wednesday, April 18, 2017, at Bickmore in Sacramento, CA.
- The next regular meeting of the VCJPA Executive Committee will be held on Monday, May 1, 2017, via teleconference.

\*Reference materials enclosed