



Safety and Risk Control Services

Member service offerings

Sedgwick is a service partner to Vector Control Joint Powers Agency (VCJPA). We strive to deliver easy-to-use resources to take your safety and risk control culture to the next level. With a focus on why safety matters, everything we provide is aimed to help inspire and motivate managers, supervisors, and employees to make a difference by being safe and productive.

Contact for services and questions:

Kathleen (Katie) Chilcott, VCJPA Risk Control Manager
916-268-0966

kathleen.chilcott@sedgwick.com

Service request guidelines

All service requests are made through the VCJPA Risk Control Manager. All efforts will be made to accommodate requests based on staff availability.

Members may contact the VCJPA Risk Control Manager throughout the year to schedule services or may set their desired training timeframe at the beginning of the program year. VCJPA will send out periodic reminders to members and their risk control contacts to remind them to schedule services. Risk Control Staff will contact members prior to the scheduled service date to confirm and finalize the service details.

A table of recommended services that align with the loss drivers of the pool is included below. Each member may select from the services listed in the table below or discuss other services with the VCJPA Risk Control Manager.

Service Offering	Day/Time Allotment Details	Descriptions of Service Offerings for Planning Purposes
Risk Assessment and Action Plan	1 to 2-days of on-site time; some services can be provided virtually	Conduct a focused risk management assessment for a member, including discussion of member's loss history, action plan development, and review of the available risk control resources. Services also include on-site inspections, interviews with staff, and report writing.
On-Site Inspections	Depending on the site or facility will depend on the duration. Typically, a few hours and done in person	On-Site inspections of facilities or corporate yards will focus on offices, storage rooms, bathrooms, building exteriors, kitchen/break rooms, interior work areas, machine shops equipment storage material storage, chemical storage etc.



Service Offering	Day/Time Allotment Details	Descriptions of Service Offerings for Planning Purposes
Occurrence (Accident/Incident) Investigation Training	1-hour training session Can be provided virtually	This training focuses on the occurrence management process and includes occurrence investigation techniques to find multiple causal factors, develop appropriate corrective actions, and follow-up to ensure corrective action implementation. This training is designed for management and supervisor staff. This is a 1-hour training session that can be provided in-person or virtually.
Driving Safety: Making Better Driving Decisions and Reducing Complacency Training	2-hour training session Can be provided virtually	This training will include a focus on loss cause drivers for the JPA, as well as good defensive driving techniques. This program includes discussion, lecture, and video formats and is designed for drivers. This is a 2-hour training session and can be provided in-person or virtually.
Ergonomic Evaluations and Training Safe Lifting Musculoskeletal Sprains/Strains	1 hour evaluation per workstation Can be provided virtually or on-site	Ergonomic evaluations can be conducted for office and industrial positions. This may include on-site or virtual evaluation, employee coaching, and report development. Ergonomic training sessions are available
Slips, Trips, and Falls Training Hiking Best Practices	2-hour training session Can be provided virtually	This training will include a focus on the tools and information to identify and correct conditions and work practices that could result in same level falls. In addition, we will discuss proper selection and design of floor surfaces, common risk factors (people, footwear, flooring, and obstacles), floor testing, and fall investigation. This is a 2-hour training session and can be provided in-person or virtually.
Policy/Program Development	2-day consultative service Can be provided on-site or virtually	Risk Control staff will provide guidance in the customization of policy templates or the revision of existing written safety program documents to meet the agency's needs.



Our risk control staff has extensive experience assisting clients with safety program development and implementation. We also have a team of credentialed safety professionals who can provide onsite and remote risk control services and employee safety training on a variety of subjects. Below is a sample list of what Sedgwick can provide.

Program development and implementation

- Bloodborne Pathogens
- Confined Space
- Driver Safety & Vehicle Use
- Electrical Safety Program
- Emergency Action Plan
- Ergonomics
- Fall Protection Program
- Hearing Conservation
- Heat Illness Prevention
- Injury & Illness Prevention Program (IIPP)
- Lockout/Tagout
- Personal Protective Equipment Policy
- Respiratory Protection
- Workplace Violence

Safety training services

- Bloodborne Pathogens
- Confined Space Awareness
- Defensive Driver
- Electrical Safety – Low Voltage
- Emergency Action Preparedness
- Ergonomics (Office & Industrial)
- Fall Protection
- Forklift Certification & Train-the-Trainer
- Hearing Conservation
- Heat Illness Prevention
- Injury & Illness Prevention Program
- Ladder Safety
- Lockout/Tagout
- Mobile Elevated Work Platforms
- Personal Protective Equipment
- Respiratory Protection
- Trailer Safety
- Workplace Violence

Additional onsite services

- Physical Hazard Inspections
- Safety Committee Development

Risk control website resources

VCJPA members have 24/7 access to the Sedgwick Risk Control website *the Guide* at:
<https://poolingguide.com/>

Regulatory updates and training publications – Over 300 publications have been developed to assist members with Cal/OSHA compliance and liability best practices.

On-Line Streaming Safety Videos –safety training titles available on-demand. This service has allowed members to deliver brief safety trainings or tailgate sessions.

Sample Programs, forms, and checklists – Sample programs available for members to use; many of the programs include a development guide. In addition, there are several forms and checklists available.



Additional Services

Resource	Description	Contact/Links
Cal/OSHA Basic Information	Basic OSHA information including electronic reporting requirements and information on the Injury Tracking Application (ITA) an online portal OSHA requires CA employers use to report injury and illness data	Cal/OSHA Report Accident or Injury Cal/OSHA Log 300 Reporting Injury Reporting Site