



**VECTOR CONTROL JOINT POWERS AGENCY
BOARD OF DIRECTORS MEETING
AGENDA**

Thursday, June 12, 2025

10:00 AM

Observers may view the meeting on Zoom:

[Click Here to Join Meeting](#)

Audio Only or if Computer Audio is Disabled:

Dial-In Number: (669) 444-9171; Meeting ID: 870 0865 8370; Passcode: 915476

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation to participate in this meeting, please contact Bebe Pearson at (916) 244-1119 or bebe.pearson@sedgwick.com. Requests must be made as early as possible, and preferably at least one full business day before the start of the meeting.

All or portions of this meeting will be conducted by teleconferencing in accordance with Government Code Section 54953(b). Teleconference locations are as follows:

- Sedgwick, 1750 Creekside Oaks Dr, Suite 200, Sacramento, CA
- West Valley MVCD, 1295 East Locust Street, Ontario, CA

Each location is accessible to the public, and members of the public may address the VCJPA Board from any teleconference location. A Director with a disability preventing travel to a meeting place may appear remotely as an accommodation as described in Opinion No. 23-1002 of the California Attorney General (2024 WL 3627281).

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation to participate in this meeting, please contact Bebe Pearson at (916) 244-1119 or bebe.pearson@sedgwick.com. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Documents and materials relating to an open session agenda item provided to the VCJPA Board less than 72 hours prior to a regular meeting will be available for public inspection at 1750 Creekside Oaks Drive, Suite 200, Sacramento, CA 95833.

- Page**
- 1. CALL TO ORDER**
 - 2. INTRODUCTIONS**
 - 3. APPROVAL OF AGENDA AS POSTED (OR AMENDED)**

4. PUBLIC COMMENTS – This time is reserved for members of the public to address the Board of Directors relative to matters of the Vector Control Joint Powers Agency not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person and twenty minutes in total.

5. CONSENT CALENDAR

If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar.

- 7** *A. Minutes of the April 24, 2025, Board of Directors Meeting
- 17** *B. General Warrants from April 1, 2025, through May 31, 2025
- 18** *C. Liability, Property, and Auto Physical Damage Payments from April 1, 2025, through May 31, 2025
- 19** *D. Treasurer’s Report as of March 31, 2025
- 76** *E. Internal Financial Statements as of March 31, 2025
- 84** *F. Member Contingency Fund Balance as of March 31, 2025, and Prudent Balance Calculation
- 86** *G. PFM Investment Performance Review for the Quarter Ended March 31, 2025
- 140** *H. California Asset Management Program (CAMP) Annual Report as of December 31, 2024
- 169** *I. SimpleTherapy Employee Assistance Program Utilization Reports for January 1, 2025 – March 31, 2025
- 176** *J. CARMA E-Brief – April and May 2025
- 177** *K. ERMA Summary of Action Items – April 2025
- 179** *L. Legal Opinion from VCJPA Legal Counsel Regarding Cal/OSHA High Heat Regulations and Applicability to Member Districts
- 188** *M. Pooled Auto Physical Damage Program Memorandum of Coverage for the 2025/26 Program Year
- 196** *N. Workers’ Compensation Legislative Updates as of June 2, 2025
- 198** *O. LAWCX Summary of Action Items for April 8, 2025, Executive Committee Meeting and June 3, 2025, Board of Directors Meeting
- 203** *P. PRCC Summary of Action Items for March 24, 2025, and June 3, 2025, Board of Directors Meetings

Recommendation: Approval of the Consent Calendar.

6. ADMINISTRATOR’S REPORT

7. POOLED WORKERS’ COMPENSATION PROGRAM

- 206** *A. Report by Claims Administrator (AIMS)

Recommendation: None

- 208 *B. Pooled Workers' Compensation Program Memorandum of Coverage for the 2025/26 Program Year
Recommendation: Staff recommends the Board approve the Pooled Workers' Compensation Program Memorandum of Coverage for the 2025/26 Program Year.
- 218 *C. Amendments to Pooled Workers' Compensation Program Master Plan Document
Recommendation: Staff recommends the Board approve the Pooled Workers' Compensation Master Plan Document as presented.
- 8. POOLED LIABILITY PROGRAM**
- 254 *A. Report by Will Portello, Litigation Manager
Recommendation: None.
- 255 *B. Pooled Liability Program Memorandum of Coverage for the 2025/26 Program Year
Recommendation: Staff recommends the Board approve the Pooled Liability Program Memorandum of Coverage for the 2025/26 Program Year.
- 279 *C. Amendments to Pooled Liability Program Master Plan Document
Recommendation: Staff recommends the Board approve the changes to the Pooled Liability Program Master Plan Document as presented
- 9. POOLED AUTO PHYSICAL DAMAGE PROGRAM**
- 311 *A. Update Regarding Sedgwick Appraisal Services
Recommendation: None.
- 314 *B. Amendments to Auto Physical Damage Program Master Plan Document
Recommendation: Staff recommends the Board approve the Pooled Auto Physical Damage Program Master Plan Document as presented.
- 10. PROPERTY PROGRAM**
- 327 *A. Pooled Property Program Memorandum of Coverage for the 2025/26 Program Year
Recommendation: Staff recommends the Board approve the Pooled Property Program Memorandum of Coverage for the 2025/26 Program Year.
- 334 *B. Excess Cyber Liability Coverage Through the Alliant Property Insurance Program
Recommendation: Staff recommends the Board decline group purchasing excess cyber liability coverage.

- 11. SAFETY AND RISK CONTROL PROGRAM**
- 335 *A. Member Services Report of Safety and Risk Control Activities for the Period of July 1, 2024, through May 29, 2025
Recommendation: None
- 12. ADMINISTRATIVE MATTERS**
- 337 *A. Selection of Financial Auditor for the Years Ending June 30, 2025, 2026, and 2027
Recommendation: Staff recommends the Board select a firm to conduct VCJPA's financial audit for the fiscal years ending 2025, 2026, and 2027.
- 444 *B. Review and Approval of Addendum to VCJPA's Agreement with ResoluteGuard for Cyber Risk Management Services
Recommendation: Staff recommends the Board approve the addendum to VCJPA's agreement with ResoluteGuard.
- 452 *C. Appointment of VCJPA Finance Manager
Recommendation: Staff recommends the Board appoint Sarah Thurston as VCJPA Finance Manager/Assistant Treasurer.
- 453 *D. Appointment of VCJPA Risk Control Manager
Recommendation: Staff recommends the Board appoint Katie Chilcott as VCJPA Risk Control Manager.
- 13. FINANCIAL MATTERS**
- *A. Consideration of Proposed Annual Operating Budget for the 2025/26 Program Year (To be distributed under separate cover)
Recommendation: A recommendation will be made at the meeting.
- 14. BOARD OF DIRECTORS MATTERS**
- 454 *A. Appointment of Trustee Representative for the Coastal and Sacramento Valley Regions
Recommendation: Staff recommends the Board appoint Tamara Davis as Trustee representative for the Coastal and Sacramento Valley regions to serve a two-year term effective July 1, 2025, through June 30, 2027.
- 455 *B. Report Regarding Board of Directors Appointed by Regions for July 1, 2025, through June 30, 2027, Term
Recommendation: None
- 456 **15. AFFIRMATION, ELECTION, AND APPOINTMENT OF OFFICERS**
- *A. Affirmation of President
- *B. Affirmation of 1st Vice President

*C. Nomination and Election of 2nd Vice President

*D. Appointment of Treasurer

Recommendation: Staff recommends the Board affirm, elect, and appoint the officers for the 2025/26 program year in accordance with the VCJPA Bylaws.

16. CLOSED SESSION

*A. Pursuant to Government Code Section 54956.95(a), the Board of Directors will recess to closed session to discuss the following claims:

Workers' Compensation:

- Allen v. San Mateo County MAD
- Brown v. West Valley VCD

Liability:

- Henry v. Placer MVCD
- Tigueros & De La Torre v. Greater LA County VCD
- Delsid v. Consolidated MAD

*B. Report from Closed Session

Pursuant to Government Code Section 54957.1, the Board of Directors must report in open session any action, or lack thereof, taken in closed session.

17. CLOSING COMMENTS

This time is reserved for comments by Board members and/or staff and to identify matters for future Board business.

- A. Board
- B. Staff

18. ADJOURNMENT

NOTICES:

- The next regular meeting of the VCJPA Board of Directors will be held on November 6, 2025, in Sacramento, CA.
- The 2026 Annual Workshop and Board Meeting will be held February 26-27, 2026, in Santa Cruz, CA