



**VECTOR CONTROL JOINT POWERS AGENCY
BOARD OF DIRECTORS MEETING
AGENDA**

**Thursday, June 13, 2024
10:00 AM**

Observers may view the meeting on Zoom:

<https://us06web.zoom.us/j/83582207218?pwd=Z89bUp2NNoxSTARVuWoMrxP4MPQrUI.1>

Audio Only or if Computer Audio is Disabled:

Dial-In Number: (669) 444-9171; Meeting ID: 835 8220 7218; Passcode: 485586

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation to participate in this meeting, please contact Bebe Pearson at (916) 244-1119 or bebe.pearson@sedgwick.com. Requests must be made as early as possible, and preferably at least one full business day before the start of the meeting.

Documents and materials relating to an open session agenda item that are provided to the VCJPA Board less than 72 hours prior to a regular meeting will be available for public inspection. Please contact Bebe Pearson at (916) 244-1119 or bebe.pearson@sedgwick.com.

<u>Page</u>	
	1. CALL TO ORDER
	2. INTRODUCTIONS
	3. APPROVAL OF AGENDA AS POSTED (OR AMENDED)
	4. PUBLIC COMMENTS – This time is reserved for members of the public to address the Board of Directors relative to matters of the Vector Control Joint Powers Agency not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person and twenty minutes in total.
6	5. CONSENT CALENDAR If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar.
7	*A. Minutes of the April 18, 2024, Board of Directors Meeting
18	*B. General Warrants from April 1, 2024, through May 31, 2024
19	*C. Liability, Property, and Auto Physical Damage Payments from April 1, 2024, through March 31, 2024
20	*D. Pooled Liability Program Claims Paid Listing for the Quarter Ended March 31, 2024
21	*E. Pooled Workers' Compensation Program Claims Paid Listing for the Quarter Ended March 31, 2024
22	*F. Treasurer's Reports as of March 31, 2024

*Reference materials attached



- 59 *G. Internal Financial Statements as of March 31, 2024
- 65 *H. Member Contingency Fund Balance as of March 31, 2024, and Prudent Balance Calculation
- 67 *I. PFM Investment Performance Review for the Quarter Ended March 31, 2024
- 123 *J. California Asset Management Program (CAMP) Annual Report as of December 31, 2023
- 152 *K. Conflict of Interest Code
- 155 *L. First Quarter 2024 Employee Assistance Program Utilization Report
- 160 *M. CARMA Summary of Action Items – April and June 2024
- 161 *N. ERMA Summary of Action Items – April 2024
- 162 *O. ERMA Loss Run Report as of March 31, 2024
- 164 *P. LAWCX Summary of Action Items, April 16, 2024, Executive Committee Meeting
- 165 *Q. PRCC Summary of Action Items, May 10, 2024, Board of Directors Meeting
- 166 *R. Pooled Property Program Memorandum of Coverage for the 2024/25 Program Year
- 172 *S. Pooled Auto Physical Damage Program Memorandum of Coverage for the 2024/25 Program Year

Recommendation: Approval of the Consent Calendar.

6. POOLED WORKERS' COMPENSATION PROGRAM

- 180 *A. Report by Claims Administrator (AIMS)
Recommendation: None
- 182 *B. Report by Tammy Vitali, Workers' Compensation Program Manager
Recommendation: None
- 186 *C. Pooled Workers' Compensation Program Memorandum of Coverage for 2024/25 Program Year
Recommendation: Staff recommends the Board approve the Pooled Workers' Compensation Program Memorandum of Coverage for the 2024/25 Program Year.
- 196 *D. Update Regarding LAWCX and PRCC by Rebekah Winger, LAWCX Executive Director
Recommendation: None

7. POOLED LIABILITY PROGRAM

- 198 *A. Report by Will Portello, Litigation Manager
Recommendation: None.
- 199 *B. Pooled Liability Program Memorandum of Coverage for the 2024/25 Program Year
Recommendation: Staff recommends the Board approve the Pooled Liability Program Memorandum of Coverage for the 2024/25 Program Year.

- 8. POOLED AUTO PHYSICAL DAMAGE PROGRAM**
- 222 *A. Sedgwick Auto Physical Damage Appraisal Rates
Recommendation: Staff is not making a recommendation because the service is provided by Sedgwick and includes a financial component.
- 9. SAFETY AND RISK CONTROL PROGRAM**
- 224 *A. Member Services Report of Safety and Risk Control Activities for the Period of July 1, 2024, through May 29, 2024
Recommendation: None
- 10. ADMINISTRATIVE MATTERS**
- 227 *A. Legal Services Agreement with Alliston Law Office for the Period of July 1, 2024, Through June 30, 2025
Recommendation: Staff recommends the Board approve the agreement with Alliston Law Office for general/coverage counsel services effective July 1, 2024.
- 232 *B. Broker Services Agreement with Alliant Insurance Services, Inc. for the Period of July 1, 2024, to July 1, 2027
Recommendation: Staff recommends the Board approve the three-year agreement for broker services.
- 249 *C. Property Appraisal Services Agreement with Alliant Insurance Services, Inc. for the 2024/25 Program Year
Recommendation: Staff recommends the Board approve the Agreement between VCJPA and Alliant for property appraisal services in the 2024/25 program year.
- 258 *D. Resolution Establishing a Teleconference Meeting Policy
Recommendation: Staff recommends the Board adopt Resolution Number 2024-01 Establishing a Board of Directors Teleconference Meeting Policy.
- 261 *E. Resolution Establishing a Policy Regarding Non-Claim Disputes
Recommendation: Staff recommends the Board adopt Resolution Number 2024-02 Establishing a Policy Regarding Non-Claim Disputes.
- 264 *F. Discussion Regarding April 2025 Board of Directors Meeting Date
Recommendation: Staff requests the Board approve changing the Board of Directors meeting date from April 17, 2025, to April 24, 2025.
- 265 *G. Appointment of Board Secretary
Recommendation: Staff recommends the Board appoint Ms. Bebe Pearson as VCJPA Board Secretary.
- 11. FINANCIAL MATTERS**
- 266 *A. Consideration of Proposed Annual Operating Budget for the 2024/25 Program Year
Recommendation: Staff recommends the Board adopt the 2024/25 Program Year budget subject to changes based on actual excess contributions.

- 12. BOARD OF DIRECTORS MATTERS**
- 286 *A. Appointment of Trustee Representative for the San Joaquin and Southern California Regions and Alternate Trustee Representative for All Regions
Recommendation: Staff recommends the Board appoint Bruce Taylor to serve as the Trustee Representative for the San Joaquin and Southern California Regions and Kristi Lawrence to serve as the Alternate Trustee Representative for All Regions for the term of July 1, 2024, through June 30, 2026.
- 287 *B. Report Regarding Board of Directors Appointed by Regions for July 1, 2024, through June 30, 2026, Term
- 288 **13. AFFIRMATION, ELECTION, AND APPOINTMENT OF OFFICERS**
- *A. Affirmation of President
- *B. Affirmation of 1st Vice President
- *C. Nomination and Election of 2nd Vice President
- *D. Appointment of Treasurer
Recommendation: Staff recommends the Board affirm, elect, and appoint the officers for the 2024/25 program year in accordance with the VCJPA Bylaws.
- 14. ADMINISTRATOR’S REPORT**
- 15. CLOSED SESSION**
- *A. Pursuant to Government Code Section 54956.95(a), the Board of Directors will recess to closed session to discuss the following claims:
- Workers’ Compensation:
- Robert Brown vs. West Valley MVCD
 - Kimberly Nelson vs. San Gabriel Valley MVCD
- *B. Report from Closed Session
Pursuant to Government Code Section 54957.1, the Board of Directors must report in open session any action, or lack thereof, taken in closed session.
- 16. CLOSING COMMENTS**
- This time is reserved for comments by Board members and/or staff and to identify matters for future Board business.
- A. Board
 - B. Staff
- 17. ADJOURNMENT**

NOTICES:

- The next regular meeting of the VCJPA Board of Directors will be held on November 7, 2024, in Sacramento, CA.
- The 2025 Annual Workshop and Board Meeting will be held February 27-28, 2025, in Santa Cruz, CA