



**VECTOR CONTROL JOINT POWERS AGENCY  
BOARD OF DIRECTORS MEETING  
AMENDED AGENDA**

**Sedgwick  
1750 Creekside Oaks Drive, Suite 200  
Sacramento, CA 95833**

**Thursday, November 9, 2023  
10:00 a.m.**

**Observers may view the meeting on Zoom:**

<https://us06web.zoom.us/j/83457967528?pwd=8oI9bzq0IDF5IXmIKFGIVbA2GouZf1.1>

Audio Only or if Computer Audio is Disabled:

Dial-In Number: (669) 900-6833; Meeting ID: **834 5796 7528**; Passcode: **918747**

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In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation to participate in this meeting, please contact Yahaira Velasquez at (916) 244-1158 or [yahaira.velasquez@sedgwick.com](mailto:yahaira.velasquez@sedgwick.com). Requests must be made as early as possible, and preferably at least one full business day before the start of the meeting.

Documents and materials relating to an open session agenda item that are provided to the VCJPA Board less than 72 hours prior to a regular meeting will be available for public inspection. Please contact Yahaira Velasquez at (916) 244-1158 or [yahaira.velasquez@sedgwick.com](mailto:yahaira.velasquez@sedgwick.com).

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<b><u>Page</u></b>	<b>1. CALL TO ORDER</b>
	<b>2. INTRODUCTIONS</b>
	<b>3. APPROVAL OF AGENDA AS POSTED (OR AMENDED)</b>
	<b>4. PUBLIC COMMENTS</b> – This time is reserved for members of the public to address the Board of Directors relative to matters of the Vector Control Joint Powers Agency not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person and twenty minutes in total.
	<b>5. CONSENT CALENDAR</b>
	If a Board member would like to discuss any item listed, it may be pulled from the Consent Calendar.
<b>7</b>	*A. Minutes of the June 8, 2023, Board of Directors Meeting
<b>16</b>	*B. General Warrants from June 1, 2023, to October 31, 2023
<b>17</b>	*C. Liability Warrants from June 1, 2023, to October 31, 2023
<b>19</b>	*D. Treasurer’s Reports as of June 30, 2023; July 31, 2023; August 31, 2023; and September 30, 2023

- 168 \*E. Investment Performance Review from PFM Asset Management (PFM) for Third Quarter 2023
- 223 \*F. Liability Claims Paid Listing for the Quarter Ended September 30, 2023
- 224 \*G. Workers' Compensation Claims Paid Listing for the Quarter Ended September 30, 2023
- 225 \*H. Internal Financial Statements as of June 30, 2023
- 231 \*I. CARMA E-Brief – June 8, 2023, and September 16, 2023, Board of Directors Meetings
- 233 \*J. ERMA Summary of Action Items – April 25, 2023, and June 5, 2023, Board of Directors Meetings
- 234 \*K. ERMA Loss Run as of September 30, 2023
- 236 \*L. Memorandum from ERMA Regarding the 2023/24 Program Year
- 240 \*M. AIMS Workers' Compensation Reports for May, June, and July 2023
- 243 \*N. LAWCX Summary of Action Items – June 6, 2023, Board of Directors Meeting
- 245 \*O. Public Risk Captive of California (PRCC) Summary of Action Items – June 6, 2023, Board of Directors Meeting
- 246 \*P. Managed Health Network (MHN) Employee Assistance Program Utilization Report for the Period of July 1, 2022 – June 30, 2023
- 258 \*Q. Halcyon Employee Assistance Program Utilization Report for the Period of July 1, 2023-September 30, 2023  
*Recommendation: Approval of the Consent Calendar.*

**6. ADMINISTRATOR'S REPORT**

**7. FINANCIAL MATTERS**

- 265 \*A. Draft Audited Financial Statements for the Fiscal Year Ended June 30, 2023, Prepared by Sampson, Sampson & Patterson, LLP  
*Recommendation: Staff recommends the Board of Directors receive and file the audited financial statements for the fiscal year ended June 30, 2023.*
- 320 \*B. Discussion with PFM Asset Management Regarding Investment Strategy  
*Recommendation: None*
- 340 C. Discussion Regarding Insurance Captives  
*Recommendation: Staff recommends the VCJPA not pursue conducting a captive feasibility study in the 2023/24 fiscal year.*

**8. POOLED WORKERS' COMPENSATION PROGRAM**

- 342 \*A. Report by Claims Administrator (AIMS)  
*Recommendation: None*
- 344 \*B. Report by Workers' Compensation Program Manager  
*Recommendation: None*

- 348 \*C. Pooled Workers' Compensation Program Annual Report for the Year Ended June 30, 2023  
*Recommendation: The Executive Committee recommends the Board of Directors approve the Workers' Compensation Program Annual Report for the year ended June 30, 2023, and retaining 50% of the available retrospective adjustments to the mid-layer pool.*
- 361 D. Report on Local Agency Workers' Compensation Excess JPA (LAWCX) and Public Risk Captive of California (PRCC)  
*Recommendation: None*
9. **POOLED LIABILITY PROGRAM**
- 362 A. Report by Will Portello, Litigation Manager  
*Recommendation: None*
- 363 \*B. Pooled Liability Program Annual Report for the Year Ended June 30, 2023  
*Recommendation: The Executive Committee recommends the Board of Directors approve the Pooled Liability Program Annual Report for the year ended June 30, 2023, and retaining 50% of the available retrospective adjustments to the mid-layer pool.*
- 375 \*C. Discussion Regarding Excess Liability Coverage  
*Recommendation: Staff recommends the Board discuss and provide direction to staff regarding the VCJPA's excess liability coverage.*
10. **POOLED AUTO PHYSICAL DAMAGE PROGRAM**
- 378 \*A. Pooled Auto Physical Damage Program Annual Report for the Year Ended June 30, 2023  
*Recommendation: The Executive Committee recommends the Board of Directors approve the Pooled Auto Physical Damage Program Annual Report for the year ended June 30, 2023.*
11. **POOLED PROPERTY PROGRAM**
- 381 \*A. Pooled Property Program Annual Report for the Year Ended June 30, 2023  
*Recommendation: The Executive Committee recommends the Board of Directors approve the Pooled Property Program Annual Report for the year ended June 30, 2023.*
12. **SAFETY AND RISK CONTROL PROGRAM**
- 384 \*A. Safety and Risk Control Update  
*Recommendation: None*

**13. ADMINISTRATIVE MATTERS**

- 397 A. Appointment of VCJPA Finance Manager/Assistant Treasurer  
*Recommendation: Staff is recommending the Board appoint Chee Xiong as VCJPA's Finance Manager/Assistant Treasurer.*
- 398 \*B. Discussion Regarding the 2024 Annual Workshop Format and Training  
*Recommendation: Staff recommends the Board of Directors provide feedback regarding the Annual Workshop agenda.*
- 402 C. Discussion Regarding 2025 Annual Workshop Location and Dates  
*Recommendation: Staff recommends the Board of Directors approve holding the 2025 Annual Workshop and Board of Directors meeting February 27-28, 2025, at the Dream Inn, Santa Cruz.*

**14. CLOSED SESSION**

- A. Pursuant to Government Code Section 54956.95(a), the Board of Directors will recess to closed session to discuss the following claims:

Workers' Compensation:

- Robert Brown vs. West Valley MVCD
- Kimberly Nelson vs. San Gabriel Valley MVCD

- B. Report from Closed Session - Pursuant to Government Code Section 54957.1, the Board of Directors must report in open session any action, or lack thereof, taken in closed session.

**15. CLOSING COMMENTS**

This time is reserved for comments by Board members and/or staff and to identify matters for future Board business.

- A. Board  
B. Staff

**16. ADJOURNMENT**

**NOTICES:**

- The next regular VCJPA Board of Directors meeting is scheduled for Friday, March 1, 2024, in conjunction with the Annual Workshop at The Dream Inn, Santa Cruz, CA.
- The next regular VCJPA Executive Committee meeting is scheduled for Monday, January 8, 2024, via teleconference.

- CARMA will be holding an Annual Workshop and Board of Directors meeting on Thursday-Friday, January 11-12, 2024, at The Embassy Suites, Napa, CA. The VCJPA's representative to the CARMA Board of Directors is Gary Goodman, Sacramento-Yolo MVCD and the alternate is Tamara Davis, Marin-Sonoma MVCD.
  
- The next ERMA Board of Directors meeting will be held on Monday, November 6, 2023, in Sacramento, CA. In addition, ERMA will be holding an Annual Workshop and Board of Directors meeting on Thursday-Friday, February 1-2, 2024. The VCJPA's representative on the ERMA Board of Directors is Jeremy Wittie, Coachella Valley MVCD, and the alternate is Dr. Jamie Scott, Lake County VCD.
  
- LAWCX is holding a Strategic Planning Session and Board of Directors meeting on Monday-Tuesday, November 6-7, 2024 in Santa Cruz, CA. The VCJPA's representative to the LAWCX Board is Wes Maffei, Napa County MAD, and the alternate is Andy Cox, Tehama County MVCD.

**Mark your calendars!**

VCJPA's 36<sup>th</sup> Annual Workshop will be held on  
Thursday, February 29, 2024, at the Dream Inn Santa Cruz, CA.  
A Board of Directors meeting will be held on Friday, March 1, 2024.  
Details will be forthcoming.